

South Waverly Borough September 12, 2022

Meeting was called to order by President Roxanne Testen at 6:00 p.m. Members also present were Cindy Parrish, Chris Wood and Robert Myers. Mayor Tim Hickey, Atty. Jonathon Foster and Secretary Julie Lewis also attended. The pledge of allegiance was recited.

Citizens – No citizens were in attendance

Minutes – Roxanne Testen asked for a motion to approve the minutes of August 1, 2022 as written. Motion was made by Robert Myers and seconded by Chris Wood. Motion was unanimous

Financial - Roxanne Testen asked for a motion to approve the bills for August 2022. A motion was made by Robert Myers and seconded by Cindy Parrish to approve the payment of the following presented bills that total \$157,045.43. Motion was unanimous.

Aqua PA, Inc.	\$ 1,955.87
Art's Exterminating, Inc.	\$ 35.00
Austin Sand and Gravel	\$ 43.36
Best Line Equipment	\$ 142.75
Bishop Full Time Portables	\$ 105.00
Borough of Sayre	\$ 7,333.33
Casella Waste Systems	\$ 138.09
Chamber Choice of N.E. PA	\$ 6,572.26
Croft Lumber	\$ 156.04
Dandy Mini Mart	\$ 230.74
Empire Access	\$ 104.06
Erle's Janitorial	\$ 140.00
Fidelity Bank	\$ 58,878.04
Foster Law Office	\$ 3,687.50
Gannon Associates	\$ 3,180.00
Heps Supply	\$ 14.28
Horn's True Value	\$ 12.90
J's Clean Sweep, LLC	\$ 600.00
PA Background Check	\$ 22.00
PA State Assoc. of Boroughs	\$ 389.00
Patton's Plumbing	\$ 1,280.28
Penelec	\$ 387.14
Pitney Bowes Purchase Power	\$ 33.42
RBA Professional Data Systems	\$ 43.28
Robinson Contracting & Landscaping	\$ 667.32
RPM Group	\$ 2,950.00

Sayre Morning Times	\$ 29.60
Selective Insurance Co. of America	\$ 1,114.00
Teledair Communications	\$ 50.00
Valley Energy	\$ 45.02
W.B. Mason	\$ 240.53
Dandy Mini Mart	\$ 612.59
Fidelity D & D Bank	\$ 10,000.00
Penelec	\$ 2,178.38
Aqua Pennsylvania	\$ 110.00
Environmental Products & Access	\$ 131.37
Fagan Engineers	\$ 4,525.72
Foster Law Office	\$ 425.00
Horn's True Value	\$ 14.24
Horton Electric	\$ 780.00
I.D. Booth	\$ 422.61
Patton's Plumbing	\$ 2,540.03
Penelec	\$ 106.37
Pitney Bowes Purchase Power	\$ 253.05
Valley Energy	\$ 22.19
Valley Joint Sewer Authority	\$ 44,175.71
W.B. Mason	\$ 167.36
Total	\$ 157,045.43

Roxanne Testen asked for a motion to approve the 2023 Minimum Municipal Obligation (MMO) in the amount of \$9,694.00. Motion for the Non-Uniformed was made by Robert Myers and seconded by Chris Wood and a motion for the Uniformed was made by Robert Myers seconded by Cindy Parrish. Vote was unanimous. The new borough truck is built and is in shipping. Julie will find out where the lettering for the trucks were made. A date was set for October 3, 2022 at 5:00 pm for the next budget meeting. Pictures for the council is set to take place on October 3, 2022 at 5:30pm.

Committee Reports:

Police – July and August reports were available. Mayor Tim Hickey stated that there was a slight increase from July to August. Domestic disturbance doubled, 911 calls jumped and Traffic warnings went up considerably.

Fire – Tim Hickey not much went on in the meeting. He said that they are getting an estimate for hook up of the washer and dryer and a new water heater. Chris Wood stated that there was a nice write up regarding the McConnell family and their service to the Fire Departments.

Planning Commission – No Meeting

Code – Letters are being mailed to a resident. Craig spoke to Joseph Altieri who stated he will be having water issues around his driveway and wants to put in a drywell. Chris would like for him to submit a drawing as to what he is going to do. We don't want to deter him from doing it, but want to insure that it is done properly. Chris would like to set up a meeting with him and Craig to see his plans. Members of the council had been questioned regarding sheds that are on Murray Street. Craig went and looked at them and spoke to the owners. They are basically "she" and "he" sheds. She is going to do sewing in one and he likes to do puzzles and he is going to that in the other. There will be no water or sewer run to these, possibly electric in the future.

Building and Grounds – Chris received 2 estimates for the gutters and a catch basin on the south end of the building to elevate the water and ice issues that have been occurring. The 2 estimates were from Douglas Brothers and M.R. Dirt. The bid from M.R. Dirt came in at \$11,750.00 and the bid from Douglas Brothers was \$9,000. A motion from Robert Myers to accept the bid from Douglas Brothers was seconded by Cindy Parrish. Chris Wood abstained from the vote. Roxanne Testen approved as well.

Streets – Loder and Court Street will be paved September 19th by B & S due to the water project. Horizon Way was fixed.

Legal – Atty. Foster stated that when going through his paperwork for the Chapman residence that this has been ongoing for 19 years and that once presented to Magistrate Hurley that maybe something more might get done with this residence. The Latimer property he is filing for property maintenance & zoning as her boyfriend runs a business out of the house. For the Parshall residence a letter is being mailed regarding property maintenance and the sumac out back of the residence. The Morley residence he stated that the RV has been removed and the property is getting cleaned up. The Mack/USDA residence, he is sending them the bill for mowing the property over the summer as they did not keep it mowed. Spoke to Tom Horn and got updated maps and dimensions to vacate the paper street. Regarding Fulton St. spoke to Atty. Alby and he is sending a site plan and should have by mid-September. There is a new PA state law for fireworks. Atty. Foster asked the council if they would like him to update the ordinance to follow PA state law as what we had in the past. It was agreed that we would not go above what the state law is. The burning ordinance was brought up. Atty. Foster stated that cooking devices have to be 35ft from a neighboring home and a recreation fire 10ft from a structure. The issue is to cook with wood. This will be tabled for another meeting.

Sewer – Julie asked for the council to agree to a debit card for the sewer account. This is for purchases that need to be made through places we don't have accounts for. The council agreed to a debit card for the sewer account.

Other Business - Roxanne spoke about the end date of leaf pick up of November 1st. She feels that is too soon as people are still raking at that time. Craig told her that he still picks up after that date if he sees that there is stuff out there. Julie asked why it was picked up on Thursday and Friday rather than Monday and Tuesday. Usually homeowners mow and rake on the weekends leaving all of that out all week and possibly getting rained on. Craig said he would do it whenever they wanted him to do it. Also, the council was given borough email addresses. New maps were obtained through Rich Lasko from Bradford County. He gave us updated parcel maps and maps that have the sewer lines, gas lines and water lines.

Budget meeting will be held October 3, 2022 @ 5:00 p.m. Pictures of the council will be taken at 5:30 p.m.

Cindy Parrish left the meeting at 6:54 p.m.

Council went into executive session at 6:59 p.m. for personnel matters. Council came out of executive session at 7:55 pm. There was a motion by Robert Myers to give the borough employees a dollar raise, which was seconded by Chris Wood, the motion was unanimous. A motion was made by Chris Wood to adjourn seconded by Robert Myers. Motion was unanimous.

Next meeting is October 3, 2022 @ 6:00 pm

Respectfully submitted,
Julie Lewis
Secretary/Treasurer