

South Waverly Borough October 27, 2025

Meeting was called to order by President Roxanne Testen at 6:00 p.m. Members also present were Mayor Tim Hickey, Chris Wood, Cindy Parrish and Dr. Burdett Porter. Secretary Julie Lewis, Craig Lohmann and Atty. Jonathon Foster, Sr. were also in attendance. The pledge of allegiance was recited.

Citizens – Matt Freeze from the Morning Times, Deb Northrup and Carrie Valliancourt representing the South Waverly Fire Department along with Ken Bentley from the Planning Commission.

Minutes – President Testen asked for a motion to approve the minutes of September 22, 2025 as written. Chris Wood made a motion to accept the minutes with a second from Cindy Parrish. The vote was unanimous.

Financial – President Testen asked for a motion to approve the bills for October 2025 in the amount of \$56,057.02. A motion was made by Cindy Parrish and seconded by Chris Wood to approve the payment of the following presented bills. Motion was unanimous.

October 2025 Bills to be approved	
General Fund	
Advance Auto Parts	\$ 27.45
Aqua PA	\$ 1,136.57
Art's Exterminating, Inc.	\$ 40.00
Borough of Sayre	\$ 7,779.94
Casella Waste Systems, Inc.	\$ 155.04
Chamber Choice of N.E. PA	\$ 3,672.86
Citizen & Northern Bank	\$ 35.00
Craig Lohmann	\$ 194.60
Dandy Mini Marts, Inc.	\$ 215.32
Empire Access	\$ 110.14
Foster Law Office	\$ 2,895.00
Gannon Associates Insurance (Fire Dept.)	\$ 2,306.00
Gannon Associates	\$ 4,766.00
Harbor Freight Tools	\$ 13.77
Hep Sales - North Main Lumber	\$ 14.99
Main Street Designs	\$ 588.00
Penelec	\$ 443.18
Pitney Bowes Purchase Power	\$ 24.42
Sayre Morning Times	\$ 327.76
Stewart Signs	\$ 32.56

Teledair Communications	\$ 39.95
Valley Energy	\$ 56.40
W.B. Mason	\$ 99.98
General Fund Total	\$ 24,974.93
Liquid Fuels	
Dandy Mini Marts, Inc.	\$ 229.65
Liquid Fuels Total	\$ 229.65
Sewer	
Aqua	\$ 27.00
Aqua Pennsylvania	\$ 76.80
BradCo Supply	\$ 31.72
Department of Environmental Protection	\$ 60.00
Dependable Disposal	\$ 10,279.96
Foster Law Office	\$ 1,063.75
Horton Electric	\$ 2,375.00
Penelec	\$ 174.05
Pitney Bowes Purchase Power	\$ 27.38
South Waverly Borough	\$ 16,712.95
Valley Energy	\$ 23.83
Sewer Total	\$ 30,852.44
Total General, Liquid Fuels and Sewer	\$ 56,057.02

Committee Reports:

Police – Mayor Hickey gave the police report for July there were 58 total incidents with 12 - Traffic Warn/Charges, 4 – Suspicious Persons/Vehicle/Circumstances, 5- Public/911 Service Calls, among some other small infractions. We received a letter from the Sayre Police Benevolent Association requesting a donation for Sirens for Santa. There was a motion by Chris Wood, seconded by Cindy Parrish to donate \$200.00. The vote was unanimous. The Sayre police did a speed study on Pitney St. from September 4 to September 26, 2025. The report given stated there were 25,592 total vehicles The average speed at 31.2 mph and the maximum speed at 68 mph. there were 19,043 or 74.4% of total vehicles that went under 35 mph or under the posted speed limit. The overall results stated that 99.4% of the vehicles traveling less than 15mph over the speed limit. Mayor Hickey thanked the police department for conducting the study.

Fire Department – Mayor Hickey stated that the 2026 grant has been submitted. They want to outfit 6 firefighters, but the grant is up to \$20,000. With that figure, they will only be able to do 2. Deb Northrup stated that S. Waverly has a truck that would refill the tanks. She stated that the cascade is being upgraded, and because of this everything has to be upgraded. Deb Northrup spoke on behalf of the Fire Department and stated that

they would like to handle the finances on their own and dissolve the fire board. She would like to have the opportunity to do it themselves for grant writing purposes. Deb said she is bonded as well. She stated she would give monthly reports to the secretary to put in with the monthly meetings. Deb said that she became a member to help with the newer/younger generation to have the opportunity to do things right. Attorney Foster thought that there is an ordinance and Mayor Hickey believes there was a possible contingency that the money that the borough sets aside is to have the Fire Board. This was tabled until next month. Deb is also trying to get South Waverly Fire to be included in alarms when there is a fire. She is working on job descriptions for them as well.

Planning Commission – Ken Bentley stated that they are working on the comprehensive plan. The county agreed to help. He needs Roxanne to sign the MOA . He said it has to be updated every 10 years.

Sewer – The delinquent list is down to \$5,024.75 Craig said his collections license came in today and it is good until 2028

EMC – Nothing

Code – Atty. Foster and Craig went over some things and Craig got a lot of things cleaned up.

Building and Grounds – In addition to the items on the report, Craig has been working on Elmira St. and taking a lot of brush and vine down off of the fence. He will be getting inmates at some time and will go back down on Elmira St with them and continue the cleanup. Mayor Hickey stated that Dependable hit a mailbox that was made of brick and they came back and fixed it right away. Leprino Foods asked that there be a bench placed in the playground as a part of the grant. There was a motion by Dr. Burdett Porter, seconded by Cindy Parrish to include a bench as part of the grant. The motion was unanimous.

Streets – Craig stated that he talked to Aqua and they won't be doing their project on Pennsylvania Ave from Division St to Keystone Ave for another 3 years. Craig also stated that there is a dip in the pavement at Broad Ave and Loder Streets. He thinks it might be a base failure.

Other Business – There was an anonymous donation in the amount of \$10,000 given to the borough as a donation to the playground in honor of his son. Once the council decides what they will be doing with the money for the playground, he would like to have a plaque in his son's name. We have also received donations from Ron Fraley to go along with this donation. This in conjunction with the Leprino Grant will help us put in an ADA accessible swing at the playground hopefully with a few other upgrades. There was a motion by Chris Wood seconded by Cindy Parrish to accept the Plan Amendment Retirement System 2026 Ordinance for the Non-Uniform group the vote was unanimous.

There was a motion by Chris Wood seconded by Cindy Parrish to accept the Plan Amendment for the Uniform 2026 Retirement System Ordinance. The vote was unanimous. There was a motion by Dr. Burdett Porter to adopt the 2026 Budget seconded by Chris Wood the vote was unanimous. There was a motion by Dr. Burdett Porter to accept the Council Salary Ordinance seconded by Chris Wood, the vote was unanimous. There was a discussion about Wiles Valley Weather Service. Dr. Burdett Porter asked if they will give a more accurate forecast for our area. Chris Wood stated he gave a free tutorial for us last year and he was very accurate. This is a one-year service and is not locking us in to another year. This is a year by year commitment if we so choose to renew. There was a motion by Dr. Burdett Porter seconded by Cindy Parrish the vote was unanimous.

Legal – Report was given in executive session at 7:04 and returned from Executive session at 7:20. There was nothing more to discuss.

There was a motion to adjourn by Chris Wood, seconded by Cindy Parrish the motion passed at 7:21 p.m.

The next meeting is November 24, 2025

Respectfully submitted,
Julie Lewis
Secretary/Treasurer