

South Waverly Borough May 2, 2022

Meeting was called to order by President Roxanne Testen at 6:00 p.m. Members also present were Cindy Parrish, Robert Myers and Chris Wood. Mayor Tim Hickey and Secretary Julie Lewis also attended. The pledge of allegiance was recited.

Citizens – Erin Wayman from Sayre Redskins club. They are having an e-waste recycling event and so far have raised \$4,875.00 of the \$30,000.00 that is needed for this event. In order to recycle 50 thousand pounds, they will need to raise the difference of \$25,125.00. They are working with the E-loop company that has given her the best rates. She is asking the borough to help with this event. She is on the agenda for Sayre Borough as well to see if they would be willing to share in the expense. Chris Wood asked if she has been in contact with Litchfield, Athens Borough and Athens Township as well. Erin stated that she has reached out to Litchfield Township and has not received a response from them yet and would contact Athens Borough and Athens Township to see if they would also share in the expense. He would like to see what the other areas will do and go from there. Roxanne asked the council if they should table this until she is able to contact the other boroughs and townships to see what they are willing to do and have Erin come back to give us an update. All were in agreement.

Minutes – Roxanne Testen asked for a motion to approve the minutes of April 4, 2022 as written. Cindy stated that the time that she left the meeting in April was not listed. Also, the road name was incorrect regarding the road that Leprino would like to take over. With the correction being Yanuzzi Dr. to Fulton St. Robert Myers made a motion to approve the minutes once amended seconded by Cindy Parrish. Motion was unanimous

Financial - A motion was made by Chris Wood and seconded by Robert Myers to approve the payment of the following presented bills that total \$19,148.30. Motion was unanimous.

Aqua Pa Inc	\$ 64.28
Casella Waste Systems Inc	\$ 134.46
Chamber Choice of N.E. PA	\$ 3,286.13
Dandy Mini Marts	\$ 107.09
EFPR Groups CPAs, LLC	\$ 2,600.00
Empire Access	\$ 103.26
Foster Law Office	\$ 3,987.50
Gannon Associates	\$ 1,597.00
Moore's Auto Parts	\$ 52.78
PA State Assoc. of Boroughs	\$ 25.00
Patton's Plumbing & Heating	\$ 759.78
Penelec	\$ 385.56
Pennsylvania One Call System, Inc.	\$ 7.80

Pitney Bowes Purchase Power	\$ 32.86
Robinson Contracting & Landscaping	\$ 750.00
Selective Insurance Co. of America	\$ 536.00
Teledair Communications	\$ 25.00
Valley Energy	\$ 420.85
Aqua Pennsylvania	\$ 64.23
Bradco Supply	\$ 26.55
EFPR Groups CPAs, LLC	\$ 5,600.00
Gannon Associates	\$ (1,617.00)
Penelec	\$ 148.96
Pennsylvania One Call System, Inc.	\$ 8.30
Pitney Bowes Purchase Power	\$ 19.08
Valley Energy	\$ 22.83
Total	\$ 19,148.30

Committee Reports:

Police – Mayor Hickey went over the April 2022 report. There were 55 total incidents with 15 of them being traffic and traffic warning/charges, 4 – motor vehicle accidents, 7 Suspicious persons, 7 traffic enforcements, 3 misdemeanors/felony.

Fire – They spoke about the merger. Seems like other areas are receptive of this, but they are leaving it up to Bradford County Fireman’s Association on how to handle things. All fire companies are having the same issues, aging members and low membership. 2 new Fire Police Members were presented to be approved by the Board. Jacqueline Richart and Melanie Bellis. There was a Motion by Chris Wood to approve the 2 members, seconded by Robert Myers. Cindy Parrish abstained from voting on Jacqueline Richart’s but approved Melanie Bellis.

Planning Commission – Reviewed Excell subdivision that is part and parcel. The only comment that was made is that the front set back on map is incorrectly labeled and need to be fixed.

Code – Craig submitted a report of things that he completed during the month of April. He mailed out contractor licenses and filled out building permits.

Building and Grounds – Craig submitted a report. Included in the report was: Mopped and Cleaned the hall, Mowed, Leaf & Brush pick up, took salt off of truck and took the plows off, All Pa one calls are up to date, hung up banners, weeded flower beds. Chris and Robert are going to look at the gutters on the side of the borough building after the meeting to see what can or should be done to divert the water from the sidewalk.

Streets – Craig stated that there is a driveway on Horizon Way that is sinking. There is a sewer line that runs under the driveway. He doesn't think that there is anything wrong with the sewer line, just that the stone is washing away. The owner stated that she doesn't care about her driveway, she stated that it looks like the road is starting to crumble. Chris is going to look at the situation at that location. Craig is going to be patching potholes this week. The tree in Dry Brook Creek was cut down by a resident that hired a company to cut it down. That resident might be bringing in the bill for the borough to pay. Chris has recommended to not pay Hawbaker until he is able to talk to them and have them fix the items that were agreed upon.

Legal – Executive Session

Other Business - Renewal of insurance packet. The rate went up 3% with a total cost of \$24,183.00. A motion was made by Chris Wood to approve the insurance packet seconded by Robert. Motion was unanimous. The council spoke about the Scantek proposal. After reading the proposal there were questions that were brought up, such as, he project management was only billed for 1 hour. What does that consist of and why only 1 hour? How is everything indexed? Cindy stated that Athens Township had documents scanned and that it was a nightmare. They received the documents back not in the order that they sent them in and the scanning was not indexed well at all, but it was not this company that did the scanning. Tim asked if this is something we can put into next year's budget. Roxanne stated that it could. Robert Myers went to the Bradford County Borough Association meeting where Jason Krise and Thomas Thompson spoke. Jason spoke about the redistricting in Pennsylvania. Bradford Count will be staying in the 110th district, but N. Towanda, Towanda Township, Franklin and Monroe Townships will be moving to the 68th district. Thomas spoke about ARPA funding and Middle Mile broadband and the Sayre Revitalization project. The next meeting will be Oct. 26, 2022. There was a motion by Robert Myers to adopt the PA Municipal Retirement Benefit Plan seconded by Cindy Parrish. Vote was unanimous.

Council went into executive session at 7:27 for legal matters and came out of executive session at 7:48.

There was a motion by Chris Wood to approve the Consent for Access to properties for DEP wells seconded by Robert Myers. Vote was unanimous. There was a motion by Cindy Parrish to have Jonathon Foster advertise the Ordinance for Non-Uniform Pension Plan seconded by Robert Myers. Vote was unanimous.

Meeting and adjourned at 7:49 p.m. There was a Motion to accept by Chris Wood and Second by Robert Myers. Motion was unanimous.

Respectfully submitted,
Julie Lewis
Secretary/Treasurer