

South Waverly Borough May 29, 2024

Meeting was called to order by President Roxanne Testen at 6:00 p.m. Members also present were Robert Myers, Chris Wood and Cindy Parrish. Secretary Julie Lewis and Craig Lohmann were also in attendance and Atty. Jonathon Foster was available by phone. The pledge of allegiance was recited.

Citizens – Basil Bacorn from the Morning Times was in attendance along with Jerry Peterson and Lyssa Harkness from Bishop Brothers Construction. Jerry Peterson stated that he will be getting a permit to put a fence around his lot on Pennsylvania Ave. as there have been people dumping shrubs and railroad ties on the property. This property is not for dumping, therefore that is on reason he is going to put up a fence. There will be gates so that the trucks can go in and out. Also some concrete blocks near the pump station. He is going to clean up the weeds and put millings down. He stated that everything will be stacked in the back of the property. He also lets Bishop Brothers use it as a staging area when they do work in the borough. He stated that we do care about the neighbors. Lyssa from Bishop Brothers Construction stated that she had received a message from a neighbor at 7:45 p.m. on May 17th regarding someone backing into his property. They put cones out so that the drivers would stop before the cones and not go into the lawn of the neighbor and they fixed his property.

Minutes – President Testen asked for a motion to approve the minutes of April 22, 2024 as written. Robert Myers made a motion to accept the minutes with a second from Chris Wood. Cindy Parrish abstained as she was not present at the meeting. The vote carried.

Financial – President Testen asked for a motion to approve the bills for May 2024. A motion was made by Cindy Parrish and seconded by Robert Myers to approve the payment of the following presented bills that total \$72,233.20. Motion was unanimous.

May 2024 Bills to be approved	
General Fund	
AmTrust North America	\$ 4,673.00
Apex Cleaning Pros	\$ 1,020.00
Aqua PA	\$1,010.29
Art's Exterminating, Inc.	\$80.00
Bishop's Full Time Portables	\$225.00
Borough of Sayre	\$7,553.34
Casella Waste System, Inc.	\$141.65
Chamber Choice of N.E. PA	\$3,517.89
Croft Lumber	\$189.28
Dandy Mini Marts, Inc.	\$62.00
Dependable Disposal of Southern Tier	\$3,149.28

Dollar General	\$33.92
Empire Access	\$109.64
Foster Law Office	\$3,637.00
Gannon Associates	\$4,363.00
Hep's Supply	\$106.39
Kinsley Group, Inc.	\$525.00
Larson Design Group, Inc.	\$34,206.64
Lowe's Home Centers	\$196.92
Patton's Plumbing & Heating	\$1,176.25
Penelec	\$396.84
PSAB	\$25.00
QuickBooks	\$635.17
Robinson Contracting	\$954.00
Sayre Morning Times	\$338.17
Selective Insurance Co. of America	\$638.00
Teledair Communications	\$188.95
Tractor Supply	\$24.90
Valley Energy	\$232.65
General Fund Total	\$ 69,410.17
Liquid Fuels	
Dalrymple Gravel & Contracting	\$576.56
Dandy Mini Marts, Inc.	\$212.07
Penelec	\$1,285.84
Liquid Fuels Total	\$2,074.47
Sewer	
Aqua	\$ 72.70
Kinsley Group, Inc.	\$485.00
Penelec	\$165.32
Pennsylvania One Call System	\$0.50
Valley Energy	\$25.04
Sewer Total	\$ 748.56
Total General Fund, Liquid Fuels & Sewer	\$72,233.20

Committee Reports:

Police – The April report there were 30 total incidents down from 36 the month before. There were 4 suspicious persons/vehicle/circumstance along with Traffic Enforcement and Traffic Warn/Charges, 2 MVA, and 2 Domestic Disturbance among others.

Fire Department – The floor is done and the door locks are being completed.

Planning Commission – No Meeting was held

Sewer – Delinquent accounts were spoke about in executive due to possible litigation.

EMC – Nothing new

Code – After door knockers were delivered to several residents, most took care of the issues. There is still one that is working on getting the items listed.

Building and Grounds – The playground equipment was pressure washed, new mulch was also put down on the playground. The picnic tables were washed, the pavilion was updated with a new sink and stove.

Streets – Craig is going to paint lines on the roads. Road update: 1st bid is done. The invoice is attached of \$225,857.92 it came in over \$4,000.00 there were a few issues that had to be addressed. There was a motion by Robert Myers to pay the invoice seconded by Cindy Parrish. The vote was unanimous. Chris Wood stated that he would like to meet with Steve Keogh to get a second bid package ready for June. He is hesitant about doing Pennsylvania Ave as the Aqua has a project for that in 2026. Chris is questioning do we want to add drywell to this project as well? There are many options and open to suggestions. We don't have to put it out until the July meeting.

Dry Brook Creek – Larson is going to advertise in the morning times & put the bid on their website. There was a motion for Larson to advertise bid by Chris Wood seconded by Cindy Parrish. The vote was unanimous.

Legal – Report submitted and was discussed in executive session.

Other Business - Employee Manual – Roxanne Testen feels that it is acceptable and is not considered a day to day employee job description. This more covers harassments and other issues. There was a motion by Robert Myers to adopt the Employee Manual seconded by Cindy Parrish. The vote was unanimous.

Council went into executive session for legal issues at 6:35 p.m. and came out of executive session at 8:00 p.m.

Robert Myers made a motion to adjourn, seconded by Chris Wood. The vote was unanimous. Adjourned at 8:01 pm

The next meeting is June 24, 2024

Respectfully submitted,
Julie Lewis
Secretary/Treasurer