

## South Waverly Borough March 7, 2022

Meeting was called to order by President Roxanne Testen at 6:05 p.m. Members also present were Robert Myers and Dr. Burdett Porter. Mayor Tim Hickey and Secretary Julie Lewis also attended. The pledge of allegiance was recited.

There were no citizens present

Minutes – Roxanne Testen asked for a motion to approve the minutes of February 7, 2022 as written. Robert Myers made a motion to approve the minutes seconded by Dr. Porter. Motion was unanimous

Financial - A motion was made by Robert Myers and seconded by Dr. Porter to approve the payment of the following presented bills that total \$81,428.10, with the understanding that the Fidelity Bank check get moved to the correct account number. Motion was unanimous.

Aqua Pa Inc.	\$ 884.24
Art's Exterminating, Inc.	\$ 60.00
Borough of Sayre	\$ 7,333.37
Casella Waste System	\$ 126.58
Chamber Choice of N.E. PA	\$ 3,286.13
Eastern Bradford County COG	\$ 75.00
EFPR Groups CPA's LLC	\$ 3,000.00
Empire Access	\$ 103.40
Earle's Janitorial Supply	\$ 45.50
Fidelity Bank	\$ 4,001.29
First Choice Business Solutions	\$ 165.56
Foster Law Office	\$ 1,755.00
Furman & Jones	\$ 544.08
General Code Publishers	\$ 574.16
Horn's True Value	\$ 95.50
Hughes Notary Service	\$ 10.00
J's Clean Sweep, LLC	\$ 440.00
Lowe's Home Center	\$ 74.10
Patton's Plumbing	\$ 661.51
Penelec	\$ 898.23
Pitney Bowes	\$ 218.37
Quill Corporation	\$ 352.53
RPM Group	\$ 2,950.00
Sayre Morning Times	\$ 20.25
Teledair Communications	\$ 25.00
The Daily Review	\$ 230.00
Valley Energy	\$ 1,320.14

American Rock Salt Company	\$ 1,309.64
Bradco Supply Co.	\$ 189.75
Dandy Mini Marts, Inc.	\$ 423.07
Furman & Jones	\$ 561.94
Moore's Automotive, Inc.	\$ 163.95
Penelec	\$ 1,120.09
EFPR Group CPA's PLLC	\$ 3,000.00
Fagan Engineers	\$12,176.28
Gannon Associates	\$ 1,099.00
Penelec	\$ 502.27
Pitney Bowes Purchase Power	\$ 257.05
South Waverly Borough	\$12,935.75
Valley Energy	\$ 44.38
Valley Joint Sewer Authority	<u>\$18,395.03</u>
Total	<u>\$81,428.10</u>

Committee Reports:

Police – Mayor Hickey went over the February 2022 report. There were 40 total incidents with 10 of them being traffic and 2 each of Civil Custody Dispute and Domestic Disturbance.

Fire – Mayor Hickey stated the board did not meet in February. He stated that all fire departments are having a hard time getting and keeping volunteers. Athens and Sayre both have full time, paid drivers for their fire departments. We do not. Between the hours of 8-5 Athens is on call for S. Waverly Borough. He is going to get in touch with Athens Township regarding what they are doing to recruit new members. It was also brought up regarding a valley wide fire department. Mayor Hickey and President Testen stated that there was talk about it approximately 20 years ago. He is going to reach out to Athens to start a talk about a valley wide fire department.

Planning Commission – did not meet in February.

Code – Craig submitted a report of things that he completed during the month of February. He mailed out contractor licenses and filled out building permits. Rob stated that he is going to help Craig with the gutters on the south side of the building. He stated that maybe they can angle them away from the sidewalk and dig a drywell for them to empty into.

Building and Grounds – Craig submitted a report. Included in the report was: He mopped and cleaned the hall, took down Christmas decorations helping the fire department. Salted Roads, patched a couple of potholes on Fulton and Court Streets. Hung 5 banners that came down. Cleaned the garage, plowed the walking trail, picked up tree branches that fell throughout the borough. Plowed roads. Cleaned off the

sidewalks, steps, handicap ramp, bridges and under the bridge on Fulton St. Prepared a list of all pothole to be fixed in the spring Received 2 quotes for a child swing that was cut to get a child out of. I was asked to get pictures the seats that were quoted because of the dramatic price difference of each company. Also, Epiphany school is going to come to the park on April 24<sup>th</sup> for Earth Day to clean up the park and have lunch under the pavilion from 12-2.

Streets – There were 2 Projects from PennDot that they were requesting to see if there were any issues within the project limits. Project #1 Location SR 1069 spans from SR199 to SR 1070 in S. Waverly, Athens Township and Athens Borough. The scope of the work is to further protect the subgrade from deterioration the driving surface need sealed and protected. Project #2 Location SR220 spans from SR 199 to SR 1070 in South Waverly Borough, Athens Township and Athens Borough and is for the same scope of work. It was brought up that maybe they could extend this north and include the 220 bypass by the Dry Brook Creek. We will respond to PennDot asking them to continue it North by the Dry Brook Creek and work on the deteriorating box culvert that was installed by PennDot years ago.

Legal - Jonathon Foster stated that his report should go to Executive Session.

Other Business:

Grant Resolution to rehabilitate the Dry Brook Creek Box Culvert, creek bed and bank. There was a Motion to accept by Robert Myers and Second by Dr. Burdett Porter. Motion was unanimous.

Resolution was brought forward to appoint Julie Lewis, Borough Secretary as the Assistant Zoning Officer, Assistant Code Enforcement Officer and Assistant Building Code Officer. Also, Julie Lewis was appointed Deputy Tax Collector. There was a Motion to accept by Robert Myers and Second by Dr. Burdett Porter. Motion was unanimous.

The board accepted a letter of resignation from Missy VanNess. There was a Motion to accept by Robert Myers and Second by Dr. Burdett Porter. Motion was unanimous. The board hired Patrick Sullivan to replace Missy VanNess. There was a Motion to accept by Robert Myers and Second by Dr. Burdett Porter. Motion was unanimous.

There was a request made on behalf of a business in regards to their upcoming sewer bill. There was a broken water pipe in the building that was not found. The water did not go down the sewer, so it has been requested that this business only pays the flat rate for the quarter not the rate that it will be as the sewer is based off of water consumption. There was a Motion to accept by Robert Myers and Second by Dr. Burdett Porter. Motion was unanimous.

Old Business: It was discussed at the last meeting of getting pricing for a safe. The council would like to look into getting the minute books scanned and digitized and stored off site in case of a fire. They would like to look into places that does this.

The council went into executive session at 7:00 p.m. for legal matters. They came out of executive session at 7:55 pm.

They stated that the salary for Pat Sullivan and Mike Shaver will be \$16.00 per hour retroactive to February 1, 2022. There was a Motion to accept by Robert Myers and Second by Dr. Burdett Porter. Motion was unanimous.

The council stated that they wanted both Julie Lewis and Craig Lohmann to have borough credit cards with South Waverly Borough and their names on them. There was a Motion to accept by Robert Myers and Second by Dr. Burdett Porter. Motion was unanimous.

Roxanne and Tim will work together to come up with job descriptions and benefits for employees as there isn't any for the employees in order to update.

Any firemen that has passed away and had any long term membership with our fire department are allowed to use our hall for free to hold their funeral/memorial service. This also applies to South Waverly Borough Council Members. There was a Motion to accept by Robert Myers and Second by Dr. Burdett Porter. Motion was unanimous.

Trees for the park. We know of 4 more trees that people have expressed an interest in planting in our park. After these 4 are planted, we are at capacity. We have room for a couple of benches, but after that we will look at doing pavers. However, there will be criteria for the pavers, to be determined. There was a Motion to accept by Robert Myers and Second by Dr. Burdett Porter. Motion was unanimous.

Meeting and adjourned at 8:01 p.m. There was a Motion to accept by Robert Myers and Second by Dr. Burdett Porter. Motion was unanimous.

Respectfully submitted,  
Julie Lewis  
Secretary/Treasurer