

**South Waverly Planning Commission  
Regular Meeting  
March 26, 2025**



**CALL TO ORDER**

Meeting was called to order at 6:00 p.m. by Ken Bentley  
Quorum was established.

**ATTENDANCE**

Chair: Ken Bentley  
Vice- Chair: Tim Hickey  
Secretary: Ron Chamberlin (absent)  
Members: Joel Hunt (absent), Mike Bronson (absent), Chris Wood, Erin Wayman  
Public: No members of the public  
Guest: No guest this month

**PUBLIC COMMENTS AND QUESTIONS**

No Public Comment

**READING AND APPROVAL OF MINUTES**

Motion #5: **TO ACCEPT THE MINUTES FROM THE MEETING ON JANUARY 29, 2025 WITH CORRECTIONS**

Motion made by Tim Hickey, Motion seconded by Chris Wood.

Vote: Unanimous approval

Resolved: Motion Carries

No meeting on February 26, 2025 as there were no application or no topics of discussion

**UNFINISHED BUSINESS (IF ANY)**

No unfinished business

**NEW BUSINESS**

The commission discussed and reviewed the commission bylaws. The final draft to be sent to Borough Solicitor for final approval. The commission will plan to vote on the final copy at its next meeting.

The commission discussed the 2015 Comprehensive Plan. The plan needs to be reviewed/updated every 10 years per MPC 301(c) and 302(d). The commission discussed that a good starting point to begin work on the Comprehensive Plan is in August 2025.

The 2015 Comprehensive Plan is available online on the Borough's website.

Link: [2015 Comprehensive Plan](#)

**ANNOUNCEMENTS**

No announcements

**ADJOURNMENT**

Meeting was adjourned at 7:08 p.m. Motion made by Tim Hickey, Motion seconded by Chris Wood.

**NEXT MEETING**

April 30, 2025 at 6:00 p.m. at the South Waverly Borough Hall

Respectfully submitted by: Ken Bentley