

South Waverly Borough March 24, 2025

Meeting was called to order by President Roxanne Testen at 6:00 p.m. Members also present were Robert Myers, Chris Wood, Dr. Burdett Porter, Cindy Parrish. Craig Lohmann and Secretary Julie Lewis were also in attendance and Atty. Jonathon Foster, Sr. was available by phone. The pledge of allegiance was recited.

Citizens – Thomas Horn was in attendance

Minutes – President Testen asked for a motion to approve the minutes of February 24, 2025 as written. Cindy Parrish made a motion to accept the minutes with a second from Robert Myers. The vote was unanimous.

Financial – President Testen asked for a motion to approve the bills for March 2025 in the amount of \$68,646.33. A motion was made by Cindy Parrish and seconded by Robert Myers to approve the payment of the following presented bills. Motion was unanimous.

March 2025 Bills to be approved	
General Fund	
Advance Auto Parts	\$ 31.79
American Flags	\$ 226.96
Apex Cleaning Pros	\$ 480.00
Aqua PA	\$ 38.73
Art's Exterminating, Inc.	\$ 40.00
Bishop Full Time Portables	\$ 120.00
Borough of Sayre	\$ 7,779.94
BradCo Supply Co.	\$ 31.72
Casella Waste Systems, Inc.	\$ 149.53
Chamber Choice of N.E. PA	\$ 3,752.79
Croft Lumber, Inc.	\$ 12.58
EFPR Groups CPA's, PLLC	\$ 10,000.00
Empire Access	\$ 109.98
Erle's Janitorial Supply Co	\$ 36.90
Foster Law Office	\$ 4,875.00
Gannon Associates, Inc.	\$ 250.00
Gopher	\$ 59.17
HEP Sales/North Main Lumber	\$ 18.99
Moore's Auto Parts	\$ 9.47
Patton's Plumbing	\$ 545.07
Penelec	\$ 493.16

RBA Professional Data Systems	\$ 193.92
Sayre Morning Times	\$ 171.40
Selective Insurance Co of America	\$ 1,604.00
Teledair Communications	\$ 39.95
Tom's Hardware & Feed, Inc.	\$ 12.04
Valley Energy	\$ 720.78
General Fund Total	\$ 31,803.87
Liquid Fuels	
American Rock Salt Company	\$ 1,861.02
Austin's Sand & Gravel	\$ 60.75
Dandy Mini Marts, Inc.	\$ 378.20
Penelec	\$ 1,385.16
Liquid Fuels Total	\$ 3,685.13
Sewer	
Aqua	\$ 27.00
Aqua Pennsylvania	\$ 70.40
Eastern Managed Print Network	\$ 36.45
EFPR Group CPA's, PLLC	\$ 2,500.00
Penelec	\$ 185.75
Valley Energy	\$ 23.83
Valley Joint Sewer Authority	\$ 30,313.90
Sewer Total	\$ 33,157.33
Total General, Liquid Fuels and Sewer	\$ 68,646.33

Committee Reports:

Police – Mayor Hickey gave the police report for February there were 29 total incidents with 3 - Traffic Warn/Charges, 4 - Motor Vehicle Accidents, 2 - Domestic Disturbance, 3 - Suspicious Persons/Vehicle/Circumstance and 1 - Public/911 Service Calls among some other small infractions.

Fire Department – Mayor Hickey stated the fire department went out to the end of Pitney St and Elmira St. to clean up a tree the fell with the high winds. Craig went and assisted them. They ended up hitting a mailbox and had to go back to the same resident's home to fix the side of the road where they drove off the road and into the grass. The grant money is not in yet, but when it is Mayor Hickey believes it is for turn out gear.

Planning Commission – The commission will meet on Wednesday the 26th. Ken would like to update the bylaws. And stated the Comprehensive Plan needs to be updated.

Sewer – The council was given a list of the delinquent accounts. There are 5 that have liens on them. Two are up for sale at the moment. Julie stated that 2 others are making

payments. She would like to send out 10-day notices to 2 of them that are up in range and then a 24-hour door knocker for payment then shut off their water. The council agreed that is best in order to get these accounts up to date. The 2 that are up for sale, they would like to see if water is still on at that location.

EMC – Nothing

Code – Craig Lohmann stated that he wrote 5 day notices and more contractor licenses are coming in. Atty. Foster stated that he is going to look and see how much is owed on the home on Pitney St. to see if it is feasible for the borough to bid on the property at the Judicial Sale and let the council know.

Building and Grounds – Craig is cleaning out the sheds of things that have been there for many years and not used to make room to store items like the Kubota plow or lawn mowers. He took 700lb of steel to Suttys Salvage Yard.

Streets – Chris opened the bids from Bishop Brothers Construction, Co, Dalrymple Gravel & Contracting and Glenn O. Hawbaker. The bids came in as follows: Bishop Brothers Construction, Co. - \$142,292.95; Dalrymple Gravel & Contracting - \$139,966.00; Glenn O. Hawbaker - \$179,364.00. Chris stated we have approximately \$113,000 left of the grant to be used. There are areas in the bid that can be cut to drop the price down to what is left in the grant or we can as a borough put money towards the project and do everything that we put out to bid. There was a motion by Dr. Burdett Porter to accept and award the bid to Dalrymple Gravel & Contracting and to do everything that we put the bid out for seconded by Robert Myers. The vote was unanimous. Chris stated that this will be pending approval by Steve Kehoe at PennDot.

Legal – Report submitted and was discussed in executive session.

Other Business –Chris stated that the EMHR Mini Grant opened today for projects up to \$50,000 applicants can apply for up to \$10,000 with matching funds with limited items to be covered under it. Such as outdoor recreation development, historic preservation, educational programming relating to local history and the environment. Chris would like to see if we could use it for hall updates as this is a historic building. Roxanne asked if we could take money from the rentals of the hall & pavilion and set it aside for updates of the hall and pavilion. Chris stated that the rental money goes into the general fund and pays for items related to the rentals such as electric, heat and water and other miscellaneous items needed. Craig brought up the gaga ball pit, it needs work. Screws are coming out, we will need to put more mulch in it and the wood is starting to rot. He wants to know if anyone is opposed to taking it down. We have had 68 balls stolen since it has been installed and we no longer buy balls for it. It is not being used as intended. The council agreed to take down the gaga ball pit. We will look at other things to put there. There was discussion about looking at a rock and glide near where the bike rack is and a walkway to it. It was discussed to look into some grants for the

playground. We also would like to put in a walkway to the track as right now people have to walk through the grass or the playground and anyone that is either pushing a stroller or may be in a wheelchair has a hard time getting to the track. The Peddling and Soliciting code was discussed to see if Food Trucks was covered under this ordinance. It was decided to send the ordinance to the Planning Commission to review the ordinance and make any recommendations to update the ordinance. We will have the Chief of Police do background checks and the borough secretary would issue the license. We will take the zoning application and make a Peddling, Soliciting application. St. John Acres Subdivision – The developer Dr. Tom Horn, is in the process of closing out the NPDES Permit for this subdivision from 2011-2012, and in order to file the notice of termination paperwork Dr. Horn, needs to have a maintenance agreement with the individual land owners or have the Borough take ownership of the drywells installed as part of this project. Dr. Horn has received some push back from the property owners as the original declaration for the individual properties only mentioned the swales between the lots not the drywells. Therefore, Dr. Horn would like the Borough to consider taking ownership and long-term maintenance responsibilities of these drywells that have been installed within the Borough right-of-way on Murray Street and Douglas Street. Based on this information and the drywells being within the Borough right-of-way. I would like to propose that the Borough take over these structures, once they have all been installed in accordance with the approved plans (as 2 drywells at 307 Murray Street are missing) and the Developer has obtained the approved Notice of Termination from the Bradford County Conservation District and Final Subdivision Closeout from Bradford County Planning Commission. At this time, we have asked Dr. Horn to draft up an agreement giving ownership of the said drywells to the Borough, so we can have our Solicitor review the agreement. This agreement would only become effective after the two missing drywells are installed and the close out documents signed off/approved by the Bradford County Conservation District and Bradford County Planning Commission.

There was not an executive session held.

There was a motion to adjourn by Cindy Parrish, seconded by Dr. Burdett Porter the motion passed at 7:10 p.m.

The next meeting is April 28, 2025

Respectfully submitted,
Julie Lewis
Secretary/Treasurer