South Waverly Borough
July 27, 2026

Meeting was called to order by President Chris Wood at 6:00 p.m. Members also present were Mayor Tim Hickey, Roxanne Testen, Kenneth Bentley and Joel Hunt. Secretary Julie Lewis and Atty. Jonathan Foster, Sr. were also in attendance The pledge of allegiance was recited.

Citizens – Matt Freeze from the Morning Times was in attendance along with Carol Wells, Rick & Lori Douglas, Deena Culver Maureen Yanuzzi and Derek Watkins from Greater Valley EMS. Derek gave information regarding the sustainability of the EMS in the area. He stated that the County wanted to use Act 13 money to support EMS. Bradford County has an EMS coordinator that implements all training in Towanda. Any municipality that donates ½ mil the county will match. The real purpose is that municipalities are engaged w/the EMS agencies. All money is to be used for capital sustainability. Mayor Hickey said he got the second memo and thought it was a mandate. Chris asked when did they do the study? The 1.1 Million deficit is an awful lot in our area. Derek stated that they have gone after grants to sustain. Joel asked if the deficit was county wide and Derek stated it was. Chris stated he would like to budget for 2027 and maybe see if we can squeeze something for 2026. Our Act 13 money was more than anticipated. Deena Culver read a statement regarding having dogs in the park. The group would like to see this park stay as a pet free zone. While they all love dogs, they just don't like the idea of them being at this park. There are several parks that allow dogs and people can even walk their dogs in the community. Deena stated she runs 2 daycares and will not take her kids to the other park because of how dirty it is. South Waverly park is clean and you can bring your kids here without having to worry about dogs or dog feces on the ground. Lori Douglas stated that not all dogs like each other, so if 2 or more people are walking their dogs around the walking trail and they meet up and start fighting, someone is going to get hurt. Whether it be the owners, the dogs or children. She also stated that her brother never intended for this park to be for dogs. He wanted a place for the kids. Maureen Yanuzzi asked how many people want this? Ken said about 10 people have inquired. He said that his proposal is the walking trail & proposed green space. Chris said people come here because of how clean it is. Ken stated that he spoke to Mark Burgess at Athens Borough and said that they don't have any issues and that it fits well with the park and people respect the playground. Carol Wells stated that kids and adults that are riding scooters are riding so fast and feels that someone is going to get hit by a car and hurt or worse. Wanted to know if the borough has considered doing an ordinance. Others complained about the lack of police presence. It was stated that scooters are illegal in Pennsylvania. That we will have a discussion to see if we will follow suit with Sayre.

Minutes – President Wood asked for a motion to approve the minutes of July 27, 2026 as written. Roxanne Testen made a motion to approve the minutes seconded by Joel Hunt. The vote was unanimous.

Financial – President Wood asked for a motion to approve the bills for July 2026 in the amount of $69,903.07. A motion was made by Ken Bentley and seconded by Joel Hunt to approve the payment of the following presented bills. Motion was unanimous.

July 2026 Bills to be approved	
General Fund	
AMTrust North America	$ 3,364.00
Apex Cleaning Pros	$ 240.00
Aqua PA, Inc.	$ 1,137.73
Art's Exterminating, Inc	$ 40.00
Bishop's Full Time Portables	$ 220.00
Borough of Sayre	$ 8,025.00
Casella Waste Systems, Inc.	$ 168.53
Chamber Choice of N.E. PA	$ 4,072.33
Cintas Fire	$ 429.46
Croft Lumber	$ 285.18
Dandy Mini Marts, Inc.	$ 113.91
Empire Access	$ 21.15
Gannon Associates, Inc.	$ 4,958.00
HEP Sales - North Main Lumber	$ 85.97
Lowes Home Centers	$ 21.18
Patton's Plumbing	$ 475.00
Penelec	$ 722.60
Pitney Bowes Purchase Power	$ 357.34
Recreation Resource, USA	$ 31,270.00
Teledair Communications	$ 124.85
Tom's Hardware	$ 111.44
Tractor Supply	$ 159.99
Valley Energy	$ 58.69
General Fund Total	$ 56,462.35
Liquid Fuels	
Dandy Mini Marts, Inc.	$ 313.25
Penelec	$ 1,387.71
Liquid Fuels Total	$ 1,700.96
Sewer	
Aqua Pennsylvania	$ 77.87
Dependable Disposal	$ 11,040.69
PA Department of Environmental Protection	$ 65.00
Penelec	$ 238.62
Pitney Bowes Purchase Power	$ 39.96
Valley Energy	$ 27.37

W.B. Mason Co.	$ 213.80
Xerox Business Solutions	$ 36.45
Sewer Total	$ 11,739.76
Total General, Liquid Fuels and Sewer	$ 69,903.07

Committee Reports:

Police – Mayor Hickey gave the police report for June there were 59 total incidents with 3 - Civil Custody Disputes, 3 – Domestic Disturbances, 4- Mental Health, 8 – Traffic Enforcement and 10 Traffic Warning/Charges among other infractions. With thanks to Chief Daniel J. Reynolds

Fire Department – The Financial reports were reviewed. Mayor Hickey, Attorney Jonathon Foster, Sr and Debra Northrup met July 10th regarding and updated agreement, no agreement has been made yet.

Planning Commission – Laura Kelsall submitted his resignation for the planning commission. There was a motion by Joel Hunt seconded by Ken Bentley to accept the resignation. The vote was unanimous. Erin stated there were a few surveys that came in but did not change the trajectory of the previous power point. Next meeting of the Planning commission they will go more in-depth into the information. As far as the parking recommendations, they would like some feedback from the fire department. The facility and grounds use Ken did a good job with the side by side comparison. Atty. Foster will look at that and give the planning commission his opinion for the next meeting. Erin stated the county noted a decrease in the housing units in South Waverly as well. In 2015 there were 534 homes, in 2020 – 514 and 2024 -421. Of those, 84% were lived in by the home owner and 15% were rentals.

Sewer – The delinquent list was reviewed. The delinquent total is at $13,647.75. 10 Day notices are set to go out.

EMC – The council reviewed the Bradford County 2026 Hazard Mitigation Plan. There was a motion by Roxanne Testen, seconded by Joel Hunt to adopt 07-27-2026 Bradford County 2026 Hazard Mitigation Plan. The vote was unanimous

Code – Report was given

Building and Grounds – President Wood let the council know that there was an issue with the air conditioners at the hall over the weekend. Patton's Plumbing and Heating was called in, but he was unable to get it fixed at the time. Monday Jeff Paul Plumbing and Heating came in and was able to get it fixed. Craig Lohmann would like to put it on a schedule to be cleaned and serviced every year.

Streets –

Other Business – A copy of the 2022 EMS Sustainability study was given to each of the council member. This will be tabled until the next meeting for discussion. A new date for the Borough Celebration is August 22, 2026. Maureen Yanuzzi will make up the invitation and get it to Julie so that she can have it printed, mailed, and add it to the website along with FaceBook. The Discussion of Ordinance 395-3 & 395-4 has been tabled until the next meeting to allow for further review. The borough received a letter from Sayre Borough asking for a contribution to the operation of the recycling and yard waste drop off center. They are asking for a contribution of approximately $0.75 to $1.00 per resident from our 2027 budget to help support the continued operation of the recycling and yard waste drop off center. This will be discussed at the budget meetings. The council reviewed the Bradford County Subdivision and Land Development Ordinance 2026-02. President Wood stated that the county put standards in place for data centers. The only thing we should do is update zoning for data centers. There was a discussion to update/allow dogs on the walking trail. Ken Bentley feels there is room to allow them. Mayor Hickey stated he would like to stay the way we are. Chris Wood said that he feels people are going to walk their dogs around the track while their kids are at the playground, then when they are done, will sit on one of the benches near the playground and mulch. He would like to have this brought up in the comprehensive plan meeting or when it is voting time we can sit outside and collect data for it like we did with the garbage. Roxanne said that residents feel that there isn't traffic problems and that they walk down the street with their dogs. After the meeting Chris would like to have everyone go out and look at where the AvecGlider will be installed. Robinson's Landscaping gave an estimate to install the AvecGlider of $4,200.00, with Craig's help it will be $3,700.00. There was a motion by Roxanne Testen seconded by Ken Bentley to accept the estimate. The vote was unanimous. Chris Wood said that he has the rebar donated by Cotton's Concrete.

Legal – The council went into executive session to discuss legal pending matters at 7:24 p.m. and came out of executive session at 7:38 p.m.

There was a motion to adjourn at 7:39 p.m. by Ken Bentley, seconded by Joel Hunt the motion was unanimous.

The next meeting is August 24, 2026 at 6:00 p.m.

Respectfully submitted,
Julie Lewis
Secretary/Treasurer