

South Waverly Borough  
June 12, 2021

President Roxanne Testen called the meeting to order at 6:00 p.m. Members present were Chris Wood and Dr. Burdett Porter. Mayor Tim Hickey, Borough Solicitor Jonathan Foster and Borough Manager, Valorie Huckabee also attended. The pledge of allegiance was recited. President Testen introduced Robert Myers to the council and Mayor Tim Hickey swore him into office and welcomed him to the board.

CITIZENS TO BE HEARD

Resident Tim O'Connor was present but stated he had nothing to address the board.

Mayor Tim Hickey asked for a moment of silence for former Councilmen Dick Chilson whom passed away.

Motion by Wood, seconded by Dr. Porter to approve the minutes of the June 7, 2021 meeting as written. Motion was unanimous.

FINANCIAL

The following bills were presented for approval that total \$27,740.24. Motion by Myers, seconded by Dr. Porter to approve the payment of the presented bills. Motion was unanimous.

Aqua Pa.	\$62.07
Art's Exterminating	\$30.00
Austin Sand and Gravel	\$30.24
Bishop's Full Time Portables	\$95.00
Borough of Sayre	\$7,333.33
Bryan's Bakery	\$85.00
Chamber Choice of NE PA	\$4,326.82
Dandy Mini Marts	\$78.95
Empire Access	\$104.26
Furman & Jones	\$2,079.00
Gannon Associates, Inc.	\$1,157.00
Granite Works (Purchased Park Bench)	\$500.00
Horn's True Value	\$252.55
Hudson Valley Welding	\$100.00
JC Overhead Door	\$433.60
Lowe's Home Center	\$88.68
Northeast ATV Sales	\$454.83
Patton's Plumbing	\$135.30
Penelec	\$405.79
Robinson Contracting	\$844.00
RPM Group	\$2,950.00
South Waverly Borough Reimbursement	\$596.66
Taylor Garbage	\$86.95
Valley Energy	\$91.47
Dandy Mini Marts	\$116.34
Penelec	<u>\$1,069.73</u>
TOTAL	\$27,740.24

The ARPA (Cares Act) funds were received and Manager Huckabee requested to open a separate check account for the funds to be deposited into. Motion by Dr. Porter, seconded by Wood to approve resolution #7-12-21, Non-Profit Resolution with C & N Bank and authorize signers President Testen, Vice President Dr. Porter and Treasurer Valorie Huckabee to sign checks. Motion was unanimous.

## COMMITTEE REPORTS

Fire Task Force – the letter requested was sent out with the July sewer bills.

Mayor Tim Hickey reviewed the June police report – there were 45 incidents with the majority being Traffic citations/warnings.

The fire department will be closing out one of their grants. Mayor Hickey also stated the new PEMA grant was approved and will be disbursed when all the paper work is returned. They will be installing their ceiling.

Wood stated there was a lot of water on the corner of Broad and Fulton and wondered if the drywell might need cleaned out. Lohmann stated it hasn't been cleaned a couple years. He also stated it was small and might not to begin with. Stated if it would be better to try to connect it to the other corner or install a new one. Wood stated we do have funds in the budget for a new one. Lohmann reported he cleaned hall and took down damaged banners. Took care of flower beds, repainted the handicapped walkway front. Helped install 2 memorial benches that was purchased, fixed the tractors lift arm, and did sewer authority work.

Planning Commission did not meet in June. President Testen stated that we needed to appoint a resident as the vacancy board. Attorney explained that this person would sit on board if we did not have a vacancy appointed in 30 days. Testen stated she would like Pete Quattrini appointed. Motion by Myers, seconded by Dr. Porter to appoint Pete Quattrini. Motion was unanimous.

Attorney Foster reviewed a new bill signed by Governor Wolfe effect August 2021. Act 65 states that the agenda for the meetings need to posted on our webpage 24 hours before the meeting and also in the building. Huckabee will update the webpage to include the Borough's and Sewer Authority's. A zoning application was received from Bill Frandsen for phase 2 of the Loder St. development. Attorney Foster stated it needs to be approved subject to their landscaping being completed per the plan and Residential 3 zoning requirements. Attorney Foster reviewed the Borough Zoning Ordinance for the Frandsen Development for the parcel abutting Loder Street and the Guthrie Clinic property. According to Project Engineer, Tim Gourley a small section was in the Flood Plain spilling over from the flood plain west of Loder Street representing Dry Brook Creek. According to Mr. Gourley a retaining wall has been constructed on the property that when completed will be (4) four feet or less. Under section 500-70 Fences D (5) – All fences or wall must be erected within the property line, and none shall be erected so as to encroach upon a public right of way or interfere with vehicular or pedestrian traffic or interfere with the visibility of vehicular or pedestrian traffic. Since the fence is (4) feet or less it does not require a U.C.C. permit. According to Mr. Gourley it will be backfilled prior to the finished product so that it does not exceed (4) four feet limitation. Under 500-74 E. – This is not a projection into yards. That section refers to architectural features of buildings not required for structural support such as fire escapes, balconies, and chimneys. The location of the retaining wall is totally within the boundaries of the Frandsen property and complies with this section of the zoning ordinance. Mr. Gourley indicated this was not listed on the original plans, but was designed to support the structure of the facility outside the Borough's designated flood plain.

Meeting recessed into executive session for maintenance property issues at 6:30 p.m. Meeting reconvened at 7:45 and adjourned.

Respectfully submitted,  
Valorie Huckabee  
Manager