

South Waverly Borough January 27, 2025

Meeting was called to order by President Roxanne Testen at 6:04 p.m. Members also present were Robert Myers, Chris Wood, Dr. Burdett Porter, Cindy Parrish. Secretary Julie Lewis was also in attendance and Atty. Jonathon Foster, Sr. was available by phone. The pledge of allegiance was recited.

Citizens – None

Minutes – President Testen asked for a motion to approve the minutes of December 30, 2024 as written. Chris Wood made a motion to accept the minutes with a second from Dr. Burdett Porter, Cindy Parrish abstained as she was not at that meeting. The vote was carried. She then asked for a motion to approve the minutes from January 9, 2025 and announced that Council convened an executive session to discuss personnel matters and not official action was taken. Chris Wood made a motion to accept the minutes with the amendment with a second from Dr. Burdett Porter. The vote was unanimous.

Financial – President Testen asked for a motion to approve the bills for January 2025 in the amount of \$62,527.48. A motion was made by Cindy Parrish and seconded by Robert Myers to approve the payment of the following presented bills. Motion was unanimous.

January 2025 Bills to be approved	
General Fund	
AmTrust North America	\$ 2,218.00
Aqua PA	\$ 1,007.33
Athens Township Authority	\$ 3,064.02
Borough of Sayre	\$ 7,779.94
Bradford County Tax Collection	\$ 35.76
Casella Waste Systems, Inc.	\$ 148.29
Chamber Choice of N.E. PA	\$ 3,686.06
Eastern Managed Print	\$ 36.45
Elevated Solutions Corp.	\$ 100.00
Empire Access	\$ 109.98
Erle's Janitorial	\$ 125.75
Foster Law Office	\$ 4,850.00
Gannon Associates, Inc.	\$ 250.00
Greater Valley Chamber of Commerce	\$ 100.00
Jeff Paul Plumbing Heating & Electric	\$ 737.58
Moore's Auto Parts	\$ 44.45
Penelec	\$ 444.47

Pitney Bowes Purchase Power	\$ 381.72
PSAB	\$ 40.00
Sayre Morning Times	\$ 149.28
Selective Insurance Co of America	\$ 802.00
Teledair Communications	\$ 39.95
Valley Energy	\$ 725.79
General Fund Total	\$ 26,876.82
Liquid Fuels	
American Rock Salt Company	\$ 1,808.81
Dandy Mini Marts, Inc.	\$ 111.96
Liquid Fuels Total	\$ 1,920.77
Sewer	
Aqua Pennsylvania	\$ 74.24
Dependable Disposal of Southern Tier, LLC	\$ 2,435.92
Omnisite	\$ 580.00
Penelec	\$ 268.88
Pitney Bowes Purchase Power	\$ 33.12
Valley Energy	\$ 23.83
Valley Joint Sewer Authority	\$ 30,313.90
Sewer Total	\$ 33,729.89
Total General, Liquid Fuels and Sewer	\$ 62,527.48

Committee Reports:

Police – Mayor Hickey gave the police report, there were 38 total incidents with 6 vehicle accidents and 5 traffic warnings. It was reported 3 each of Misc./Felony Crimes and Suspicious persons/Vehicle/Circumstance among other things.

Fire Department – There is a new Fire Chief, Brent Beidleman, Jr. and a new company president Carrie Valliancourt. The company has been cleaning up the department. And they are buying gear with grant money.

Planning Commission – Received resignation from Ralph Meyer from the planning commission. There was a motion to accept Ralph’s resignation by Cindy Parrish seconded by Robert Myers, the vote was unanimous. Robert asked if someone had sent a letter of interest. Roxanne stated there was, but would like to advertise to see if there are others that would like to serve as well. There is also an opening on the Alternate Hearing Board Committee, that she would like to see filled. Roxanne asked if we could put something on Facebook and on our website. Mayor Hickey stated that the planning commission approved as drafted the Business I & Business II Commercial Categories.

Sewer – The council was given a list of the delinquent accounts. Julie stated that the 10 day notices went out and would be sending those to the Attorney to file liens on the

homes or update the liens already on the homes. There was one account that the homeowner stated she would pay monthly, but has been paying every other month on top of her quarterly bill. The council decided to let her continue with what she is doing, as long as she keeps up the quarterly payments as well. There was a motion to move \$20,000 from the Borough's Super Money fund to the Sewer's super money fund for the Garbage/Recycling that is allotted yearly by Cindy Parrish seconded by Dr. Burdett Porter, the vote was unanimous. Pump Station 1 had a pump that won't shut down. They are seeing if it is a transducer or control panel. Pump 2 is cycling at this time. It will be checked tomorrow.

EMC – there was the brief snap of very cold and frigid temperatures this last month and it was discussed to open the hall. However, it was not thought about who was going to be here with anyone that showed up and for how long. Chris talked about pooling resources in the valley. When Chris spoke to Keith at the county he stated we could open and make our own hours of being open, but who would man it.

Code – there are hearings coming up in February.

Building and Grounds – Robert stated everything was good.

Streets – Roxanne wanted to know if we could put up reflectors at the end of Pitney and Elmira St in order to advert any other accidents. Chris stated that he spoke to Steve Kehoe from PennDot. We need to send a letter on Borough letter head to District 3 requesting the signs. He spoke to Jodi Cain and they are going to fix the fence along that area and the area near Dry Brook Creek. There is a proposal from Kuharchik Construction for the traffic signal maintenance. This was tabled for the next month. Julie sent an email to Dave Jarrett at Sayre Borough to see if they have a contract with someone that includes this light and also sent a bill for ½ of the cost of fixing the lights on the corner of Keystone/Pitney St. When the weather breaks, Craig is going to paint white lines on Hill St. coming off of Keystone Ave. to make the road way more prevalent.

Dry Brook Creek – We should be receiving the grant money within this week or the beginning of next week. As far as the money for the roads, there is \$54,000 left and needs to be closed in June. We need to decide what to do with it. There is a possibility that we can replace signs around the borough. Roxanne asked if we could paint lines over by Leprino's. Chris stated Craig was going to get a price from Lines by Lou

Legal – Report submitted and was discussed in executive session.

Other Business –The 2025 Committee Roster was updated. Job Descriptions were discussed in executive. There was an email sent regarding an update about the Broadband Equity, Access and Deployment Program, it was just an FYI. The council made a motion to adopt a 10-year lease for the PennDot Photo License center. With a 0% rent increase for years 1 & 2, years 3 & 4 a 1% increase, years 5 and 10 a 2% increase. There

was a motion by Cindy Parrish to accept the 10-year lease seconded by Dr. Burdett Porter, the vote was unanimous. There was a motion to add the information from Dependable Disposal to the website by Cindy Parrish and seconded by Dr. Burdett Porter, the vote was unanimous. This will replace information on our website that has RPM as our Garbage/Recycling company. There was a motion made by Cindy Parrish seconded by Dr. Burdett Porter to accept and sign the letter of Credit from Dependable Disposal, the vote was unanimous.

Council went into executive session for legal issues at 7:13 p.m. The council came out of executive session at 8:00 p.m. and no action was taken.

Cindy Parrish made a motion to adjourn, seconded by Robert Myers. The vote was unanimous. Adjourned at 8:01 pm

The next meeting is February 24, 2025

Respectfully submitted,
Julie Lewis
Secretary/Treasurer