

South Waverly Borough January 26, 2026

Meeting was called to order by President Chris Wood at 6:00 p.m. Members also present were Mayor Tim Hickey, Roxanne Testen, Cindy Parrish, Kenneth Bentley and Joel Hunt. Secretary Julie Lewis was also in attendance with and Atty. Jonathon Foster, Sr. available by phone. The pledge of allegiance was recited.

Citizens – David Yeager, Valley Joint Sewer Authority representative, Erin Wayman, Planning Commission.

Minutes – President Wood asked for a motion to approve the minutes of December 29, 2025 as written. Cindy Parrish made a motion to accept the minutes with a second from Roxanne Testen. The vote was unanimous. President Wood asked for a motion to approve the minutes of January 6, 2026 as written. Cindy Parrish made a motion to accept the minutes with a second from Kenneth Bentley. The vote was unanimous.

Financial – President Wood asked for a motion to approve the bills for January 2026 in the amount of \$78,844.95. A motion was made by Kenneth Bentley and seconded by Roxanne Testen to approve the payment of the following presented bills. Motion was unanimous.

January 2026 Bills to be approved	
General Fund	
AMTrust North America	\$ 2,274.00
Apex Cleaning Pros	\$ 480.00
Aqua PA, Inc.	\$ 1,114.60
Borough of Sayre	\$ 8,025.00
Bradford County Tax Collection	\$ 36.42
Casella Waste Systems, Inc.	\$ 160.21
Chamber Choice of N.E. PA	\$ 4,745.39
Empire Access	\$ 110.14
Jennifer Becker	\$ 80.00
Kim Ordway	\$ 80.00
PSAB	\$ 246.00
Railyn Abraham	\$ 80.00
South Waverly Borough Sewer	\$ 654.00
Teledair Communications	\$ 39.95
Tom's Hardware	\$ 26.05
Trinity Allen	\$ 80.00
W.B. Mason	\$ 61.96
General Fund Total	\$ 18,293.72
Liquid Fuels	

American Rock Salt Company	\$ 1,791.29
BradCo Supply	\$ 120.80
Dandy Mini Marts, Inc.	\$ 473.08
Penelec	\$ 1,459.06
Liquid Fuels Total	\$ 3,844.23
Sewer	
Advance Auto Parts	200.85
Aqua Pennsylvania	\$ 77.96
Austin Excavating & Paving	\$ 425.00
BradCo Supply	\$ 31.72
C & N Bank	\$ 238.00
Hal Fish Heating & Air Conditioning	\$ 140.00
Omni Site	\$ 580.00
Patton Plumbing & Heating	\$ 527.50
South Waverly Borough	\$ 21,446.00
Valley Joint Sewer Authority	\$ 33,039.97
Sewer Total	\$ 56,707.00
Total General, Liquid Fuels and Sewer	\$ 78,844.95

Committee Reports:

Police – Mayor Hickey gave the police report for December there were 41 total incidents with 7 - Traffic Warning/Charges, down from last month of 14, 3- Suspicious Persons/Vehicles/Circumstances, 4- Traffic Enforcements, 3 Mis/Felony Crime, among other minor infractions. With thanks to Chief Daniel J. Reynolds

Fire Department – President Wood thanked Chief Brent Beidleman, Jr and the fire department for keeping the parking lot & sidewalks clean at the borough during the snow storm.

Planning Commission – The council read the information prepared by Erin Wayman. There was a motion to approve the survey by Cindy Parrish seconded by Ken Bentley, the vote was unanimous.

Sewer – The delinquent list was reviewed. The delinquents total \$10,984.01. Joel Hunt asked if we go after the LLC one? Julie stated we do. Dave Yeager spoke on behalf of the Valley Joint Sewer Authority and gave a brief discussion about the budget. The biggest expense is the electric went up. They got a new pick up that they paid \$48,000 for. Their old pick up was 18 years old and received \$2,000 as a trade in. The rodder truck went to Harrisburg to get maintenance done on it. Dave also asked about how often the police are patrolling our borough as he sees a lot of speeding on Pennsylvania Ave and other areas of the borough and doesn't see much in the way of police patrols in the area.

EMC – the Fire Department reached out to see if there was a warming station in the borough during the snow storm.

Code – A report was given. Ken Bentley asked if Craig gives a report as to when new homes are being built in the borough. He was made aware that Craig does let them know when new homes are being built in the borough.

Building and Grounds – A report was given.

Streets – President Wood thanked Craig Lohmann & Pat Sullivan for their efforts during the snow storm to keep the roads clean. It was a difficult storm to keep ahead of.

Other Business – There was a discussion regarding the purchase of a new folding/stuffing machine. The one in the office is not able to be used anymore. This is mainly used to fold the sewer bills and sometimes when other items are sent out. President Wood stated that 2/3 of the purchase will be paid for from the sewer authority and 1/3 is going to be from Athens Township Authority. There was a motion by Cindy Parrish, seconded by Ken Bentley, the vote was unanimous. There was a discussion regarding the Bridal Guide advertisement for the Morning Times. The discussion lead to not advertising in the guide as the hall is rented out and we don't feel that the advertising leads to more rentals. There was a motion to not advertise in the bridal guide by Cindy Parrish, seconded by Ken Bentley, the vote was unanimous. There was also a discussion regarding ordinances 395-3 & 395-4 regarding clarification for renters of the hall. Ken did a side by side up date to clean up the wording. The council decided to send it to the planning commission to look at the ordinances and clean up the wording on it and bring it back to the council. Ken Bentley asked about the Recreation board. He was told once the park was completed there wasn't a need for the board and it was dissolved. That can be taken out of the ordinance. Jonathan will see what he has done over the years and will recommend language. They had one group that wanted to rent it for the Valley Voice competition that was approved. There was a motion to remove Dr. Burdett Porter from being a signatory at Citizens and Northern Bank and add Chris Wood by Joel Hunt and seconded by Cindy Parrish, the vote was unanimous. The other 2 signatories will still be Roxanne Testen and Julie Lewis. Dependable rate increased from 23.16 to 23.38 due to a rate increase at NTSWA. There was a motion to approve the rate increase by Cindy Parrish seconded by Joel Hunt. The vote was unanimous. It was also brought up that residents need to realize that Craig's cell phone is for emergencies only and should direct anything else to the office phone.

Old Business – The Salvation Army had 1797 vehicles for the Christmas boxes pick up. Next year they are going to split it in to 2 weekends with traffic control. They served a

total of 1272 meals in the months of October, November and December and served a total of 670 families using the pantry in those months.

Legal – this was discussed in executive session. Also, there was a motion to pay the Attorney bills dating from March 2025 to December 2025, with any bills that would be due from the Sewer account be paid out of that account by Ken Bentley seconded by Roxanne Testen. The vote was unanimous.

The council went into executive session to review and discuss the legal matters on the monthly report and to discuss Committee Role, Bills/Payroll approval process at 6:55 p.m. and came out of executive session at 7:27 p.m.

There was a motion to adjourn by Cindy Parrish, seconded by Joel Hunt the motion passed at 7:27 p.m.

The next meeting is February 23, 2026 at 6:00 p.m.

Respectfully submitted,
Julie Lewis
Secretary/Treasurer