

South Waverly Borough January 22, 2024

Meeting was called to order by President Roxanne Testen at 6:01 p.m. Members also present were Robert Myers, Cindy Parrish, Chris Wood. Dr. Burdett Porter came in at 6:10 p.m. Mayor Tim Hickey, Secretary Julie Lewis and Atty. Jonathon Foster was available by phone. The pledge of allegiance was recited.

Citizens – None

Minutes – President Testen asked for a motion to approve the minutes of December 18, 2023 as written. Cindy Parrish made a motion to accept the minutes with a second from Robert Myers. The vote was unanimous.

Financial – President Testen asked for a motion to approve the bills for January 2024. A motion was made by Robert Myers and seconded by Cindy Parrish to approve the payment of the following presented bills that total \$83,786.21. Motion was unanimous.

January 2024 Bills to be approved	
General Fund	
AmTrust North America	\$ 1,805.00
Aqua PA	\$ 1,944.04
Art's Exterminating, Inc.	\$ 40.00
Best Line Equipment	\$ 9,761.92
Bradco Supply	\$ 46.99
Casella Waste System, Inc.	\$ 145.33
Chamber Choice of N.E. PA	\$ 3,517.89
Cooper Electric	\$ 70.70
Dependable Disposal of Southern Tier	\$ 3,149.28
Empire Access	\$ 104.20
Erle's Janitorial	\$ 30.00
Foster Law Office	\$ 2,412.50
Gannon Associates, Inc.	\$ 1,480.00
Horn's True Value	\$ 161.24
Kai Pan Consulting, LLC	\$ 526.50
Larson Design Group, Inc.	\$ 18,910.43
Lowes Home Centers	\$ 43.36
McGee and Family, LLC	\$ 540.00
Patton's Plumbing	\$ 357.50
Penelec	\$ 433.07
Pitney Bowes Purchase Power	\$ 112.61

Sayre Morning Times	\$ 298.25
Selective Insurance Co. of America	\$ 641.00
Teledair Communications	\$ 537.95
Tom's Hardware & Feed, Inc.	\$ 47.98
Valley Energy	\$ 958.00
W.B. Mason	\$ 232.33
General Fund Total	\$ 48,308.07
Liquid Fuels	
Dandy Mini Marts, Inc.	\$ 158.08
Penelec	\$ 1,279.66
Liquid Fuels Total	\$ 1,437.74
Sewer	
Aqua	\$ 28.00
Aqua Pennsylvania	\$ 71.36
Austin Excavating & Paving	\$ 350.00
Foster Law Office	\$ 62.50
Gannon Associates, Inc.	\$ 370.00
Horn's True Value	\$ 12.87
Jeff Paul Plumbing Heating & Electric	\$ 450.00
Omnisite	\$ 580.00
Penelec	\$ 177.32
Pitney Bowes Purchase Power	\$ 330.75
Valley Energy	\$ 47.58
Valley Joint Sewer Authority	\$ 31,560.02
Sewer Total	\$ 34,040.40
Total General Fund, Liquid Fuels & Sewer	\$ 83,786.21

Committee Reports:

Police – The December report there were 37 total incidents with a decrease from last month. There were 4 suspicious persons/vehicle/circumstance and 3 traffic enforcements. Other than that, there are others with just 1 & 2 incidents in each.

Fire Department – Mayor Hickey stated he went to the meeting last month; they swore in 7 new members which he feels things are looking good. He is hoping to get \$14,500 from a grant to replace garage doors. They can't get any parts for the garage doors anymore so they're going to need to be replaced. There were 5 people taking the Fire Fighter 1 basics course. Chris stated only 4 showed up.

Planning Commission – Mr. Meyers submitted the 2023 Annual Report.

Sewer – David Yeager our representative for VJSA, was in attendance. He stated that VJSA is in the process of still trying to get more state/federal money for the Screen Replacement. Chris wanted to know when the money will be due. Dave said the beginning of March. Chris wanted to know if they have filed for the DCED – H2O grant for Water & Sewer Projects. He stated that there are also another DCED grant Local Shares/CFA and there is also USDA Water and Waste Loan and Grant and ARC Appalachia Regional Commission grant. Dave state that they are looking into other grants and Dave Jarrett from Sayre Borough is also getting ahold of Tina Pickett to see what else is available.

EMC – Chris attended the G-402 training along with Cindy. The G-191 is in February.

Code – Craig stated that one vehicle was removed from Pitney St. The rest of Code items were spoke about in executive.

Building and Grounds – Craig talked to Jeff Paul about a new heater unit for the garage. The heater does not keep the garage warm, it is at 50 degrees. It is a hot water unit and has asked Jeff Paul for a quote for a gas heater for the garage and the extension where the Kubota and mowers are. Burdett made a motion to approve the amount of up to \$5,000 for heaters for the garage seconded by Cindy, the vote was unanimous

Streets – Roxanne told Craig he is doing a good job with the roads, they all look good. Chris stated that we are on schedule with the design of the project and are to be receiving preliminary culvert design plans by the end of January for review. Also, we signed the PennDot M950-AA Authorized Agent Form to allow LDG to submit the Highway Occupancy Permit on behalf of the Borough. The Highway Occupancy Permit is for the outlet of the culvert that is within SR220's limited access right of way

Legal – Report submitted - reviewed in executive

Other Business - We received 2 quotes for new garage doors. One from JC Overhead in the amount of \$5,548.16 and one from Elevated Solutions in the amount of \$5,199.47. After comparing the 2 quotes, Dr. Burdett Porter made a motion to accept the JC Overhead quote seconded by Robert Myers, due to there was not a second garage door opener quoted in Elevated Solutions quote and that would have brought their quote over what JC Overhead had quoted. The vote was unanimous. There were also 2 quotes for new locks with key fobs for the borough hall and the fire department. One was from Teledair security in the amount of \$12,995, the other was from NorthTech Unlimited in the amount of \$11,741. There was another from NorthTech Unlimited that took off 2 of the doors in the hall that do not get utilized and that amount was \$9,823.00. Chris stated he had a hard time spending almost \$10,000 for locks and key fobs. He didn't understand

why there was such a difference if the Fire Department got a quote that was for \$2,400.00 This was tabled and Dr. Burdett Porter would like for the representative from NorthTech Unlimited to come to the next meeting to talk to us about this. There was a request by PA One call to make April 2024 Pennsylvania 811 Safe Digging Month the council agreed that this would be a good thing to do as this is the time that homeowners and construction companies are starting to get construction going for the new year.

Council went into executive session for legal issues at 6:53 p.m. and came out of executive session at 7:16 p.m.

Cindy Parrish made a motion to adjourn, seconded by Robert Myers. The vote was unanimous. Adjourned at 7:16 pm

Respectfully submitted,
Julie Lewis
Secretary/Treasurer