

## South Waverly Borough February 27, 2023

Meeting was called to order by President Roxanne Testen at 6:00 p.m. Members also present were Cindy Parrish, Chris Wood and Robert Myers and Dr. Burdett Porter joined at 6:05p.m. Mayor Tim Hickey and Secretary Julie Lewis also attended. Atty. Jonathon Foster was not in attendance. The pledge of allegiance was recited and led by Robert Myers.

Citizens – Johnny from the Sayre Morning Times was in attendance.

Minutes – Roxanne Testen asked for a motion to approve the minutes of January 3, 2023 as written. Robert Myers made a motion to accept the minutes as written and seconded by Chris Wood. The vote was unanimous.

Financial - Roxanne Testen asked for a motion to approve the bills for January 2023. A motion was made by Cindy Parrish and seconded by Robert Myers to approve the payment of the following presented bills that total \$74,359.12. Motion was unanimous.

General Fund	
AMTrust North America	\$ 1,922.00
Aqua PA	\$ 1,064.29
Art's Exterminating	\$ 40.00
Borough of Sayre	\$ 14,666.66
Bradford County Tax Collection	\$ 37.99
Casella Waste System	\$ 151.81
Chamber Choice of N.E. PA	\$ 3,294.07
Citizens & Northern	\$ 8.00
CVS	\$ 5.37
Empire Access	\$ 104.02
Foster Law Office	\$ 3,975.00
Gannon Associates	\$ 1,999.00
Hal Fish Heating & Air Conditioning	\$ 140.00
McGee and Family, LLC	\$ 480.00
Penelec	\$ 428.20
Pennsylvania One Call System	\$ 2.55
Pitney Bowes Purchase Power	\$ 246.08
Sayre Morning Times	\$ 400.50
Selective Insurance Company of America	\$ 547.00
Teledair Communications	\$ 25.00
Valley Energy	\$ 993.03
General Fund Total	\$ 30,530.57
Liquid Fuels	
Dandy Mini Marts, Inc.	\$ 495.87

Sewer	
Aqua Pennsylvania	\$ 139.84
Omnisite	\$ 580.00
Penelec	\$ 180.03
Pennsylvania One Call System	\$ 3.55
Pitney Bowes Purchase Power	\$ 273.03
South Waverly Borough	\$ 15,353.00
Valley Energy	\$ 23.32
Valley Joint Sewer Authority	\$ 26,779.91
Sewer Total	\$ 43,332.68
Totals of General Fund, Liquid Fuels & Sewer	\$74,359.12

Roxanne Testen asked for a motion to approve the bills for February 2023. A motion was made by Chris Wood and seconded by Cindy Parrish to approve the payment of the following presented bills that total \$31,215.04. Motion was unanimous.

General Fund	
Aqua PA	\$ 940.74
Art's Exterminating	\$ 40.00
Borough of Sayre	\$ 7,333.33
Bradco Supply Co.	\$ 178.73
Casella Waste System	\$ 150.81
Chamber Choice of N.E. PA	\$ 3,373.15
Empire Access	\$ 104.02
Erle's Janitorial	\$ 108.50
Fidelity Bank	\$ 5,737.03
Foster Law Office	\$ 2,737.50
Gannon Associates	\$ 250.00
Horn's True Value	\$ 143.46
Kai Pan Consulting	\$ 296.59
McGee and Family, LLC	\$ 480.00
Penelec	\$ 375.00
Quill Corporation	\$ 128.09
Sayre Morning Times	\$ 324.89
Selective Insurance Company of America	\$ 547.00
Teledair Communications	\$ 395.00
The Daily Review	\$ 230.00
Valley Energy	\$ 794.34
General Fund Total	\$ 24,668.18
Liquid Fuels	
American Rock Salt Company	\$ 1,548.88
Bradco Supply Co.	\$ 146.48
Dandy Mini Marts, Inc.	\$ 299.41

Penelec	\$ 1,254.78
Liquid Fuels Total	\$ 3,249.55
Sewer	
Aqua Pennsylvania	\$ 1.64
Bradco Supply Co.	\$ 29.80
Fagan Engineers	\$ 2,774.80
Kai Pan Consulting	\$ 296.59
Penelec	\$ 171.16
Valley Energy	\$ 23.32
Sewer Total	\$ 3,297.31
Total General Fund, Liquid Fuels & Sewer	\$ 31,215.04

Committee Reports:

Police – Mayor Hickey reported that there were 2 reports one for December and one for January. December had 48 incidents with 4 domestic disputes, 6 suspicious person’s/vehicle circumstances, 6 traffic warning/charges. January had 45 incidents with 2 domestic disputes, 3 motor vehicle accidents and 7 traffic warning/charges among them. Mayor Hickey stated that the police are in the borough and are not always going to catch every person that speeds in every town. He spoke to the officer regarding the LaFayette St. resident complaint regarding parking on both sides of the street, the officer stated that he was busy with someone at the hospital that took precedence over parking issues. He did show up 40 minutes after the call, that is when he was able to respond.

Fire Department – Washer and dryer were hooked up and Van did a nice job. He also ran hot and cold water lines for future showers and moved the gas meter as well.

Planning Commission – Ralph Meyer stated they met last week and elected officers and all are the same.

Fireworks – Ralph Meyer spoke regarding the Fireworks law and how it pertains to South Waverly Borough. In 2017 Pennsylvania passed a law that fireworks are able to be sold in the state of PA. Safety is the number 1 issue with the sale of these fireworks along with the impact of our veterans with PTSD, also the effects it has on the animals. In 2020 a fireworks task force was implemented to come up with a plan & and to make recommendations to the municipalities and one of the main things to focus on was education. The law has since been changed in July of 2021. The task force has worked with Atty. Foster to come up with a common ordinance for all municipalities to pass as a common ordinance. In this ordinance 259-5 Use of Consumer Fireworks outlines criteria of using consumer fireworks. (D) sets time limitations and since there are times that you can set them off, thoughts are that you can specify that this is the ONLY time that they

are allowed to be set off. (E) Permit – there could be a permit to use fireworks. It would have to be advertised as well. Robert and the council agreed that enforcement of this ordinance is going to be very difficult, however would like to focus on educating the public regarding fireworks and the impact it has on others. Chris stated that there will always be violators and the police departments are so busy with other things that citations for fireworks will not be the top priority. The council feels we should still comply with the state law. Chris made a motion to table the fireworks ordinance until the next meeting so that we can have Attorney Foster a part of the meeting, Cindy seconded the motion the vote was unanimous. Chris asked that there be highlighted changes from the original to the new ordinance so that it is easier to see what changes have been made. Dr. Porter stated that we will need a permit application drafted or look for a sample permit from the state. Cindy stated that the township has one and she will send it to Julie and then it will be sent to Atty. Foster to see if it meets the criteria of the ordinance.

EMC – Chris stated he has attended some trainings so far. The PEMA letter he has asked that his name be attached to. The letter is going to Tina Pickett, Gene Yaw and back to PEMA. The certification is more based for someone that wants to have a career in the field rather than those that are volunteering for the position.

Code –

Building and Grounds – Chris said that Craig came in and plowed Saturday during the storm. The blade is holding up and the new blade is in the garage for when it is needed to be put on. The new blades are one sided so we will be purchasing new plowing blades more often.

Streets – Tetra Tech will be coming back to do 5 more wells for the issue with Avery Dennison. They will need a street cut permit from the state for Keystone Avenue. Chris stated that Tim Gorley wants to pave from Loder St. to building 1 in the development. Chris stated he wants to have a 3<sup>rd</sup> party do the inspection of the paving. He feels that they are going to push for the borough to take over the roads before they are finished. Tim stated that he believes it is in the contract that we don't take over the roads until the project is finished. Steve Keogh is going to meet with Craig to look at Court St. and LaFayette St. Court St. needs to be done at the north end of the road. We might exceed the 30k that we typically have for street projects. The street lines near Reese's restaurant need to be repainted, you can't tell where the edge of the parking for the restaurant was and where the road begins. Chris said that we should have a company come in and do the lines.

Legal – per Jonathan's report he is dealing with violations and paper streets. Chris asked Roxanne to look into what is taking so long regarding the paper streets.

Sewer – Nothing to report

Other Business - Bradford County Humane Society sent a letter asking for a donation instead of sending a contracts. Roxanne stated she thought what we have sent in the past was really not enough, however Tim stated it was based off of population in the surrounding areas. Roxanne asked what everyone felt comfortable paying. The issue was discussed and the council asked Roxanne to get their financials and we would base our donation off of that. This has been tabled to next month's meeting. Veterans banners have come down and people are already paying for new ones to go up. In the future, letters will go out and the banners will come down when the new one goes up to save money on payroll. We received notification from the Commonwealth of Pennsylvania Department of Community and Economic Development Grant. This grant will cover the replacement of the Drybrook Creek culvert. Chris would like to get an RFP out for bid by the March meeting. It would take about 9 months to get drawings with actual construction to start in 2024. Julie will open an account for the money to be deposited into for this project. Chris stated that Administrative Fees need to be documented. Chris will get the RFP done for bid. Roxanne told the council that there are several boxes that need shredding to make room for other things. The council just wants to make sure that we are not shredding items that we should be keeping. Julie stated she is going to contact PSAB to see what items need to be kept indefinitely and what items have a "shelf life" before shredding anything. Chris made a motion to approve shredding with a second from Dr. Porter. The vote was unanimous.

Council went into executive session at 7:34 p.m. for personnel matters. Council came out of executive session at 8:15 p.m. Robert Myers made a motion to adjourn, seconded by Cindy Parrish. The vote was unanimous. Adjourned at 8:17 pm

Respectfully submitted,  
Julie Lewis  
Secretary/Treasurer