

South Waverly Borough February 26, 2024

Meeting was called to order by President Roxanne Testen at 6:12 p.m. Members also present were Robert Myers, Cindy Parrish, Chris Wood. Dr. Burdett Porter. Mayor Tim Hickey, Secretary Julie Lewis were also in attendance and Atty. Jonathon Foster was available by phone. The pledge of allegiance was recited.

Citizens – Chief Dan Reynolds from Sayre Borough spoke about the Police Unity Tour. Officers from Sayre and Athens Borough are taking part in a 300 mile, 4-day ride to Washington D.C. to honor fallen officers. There are approximately 2600 officers and each rider needs to raise \$2,100 dollars. Half of the monies raised goes to the memorial, the other half goes to the rider for expenses. Mayor Hickey asked if Sayre and Athens are donating to this as well. Chief Reynolds stated that Sayre, Athens Township, Athens Borough and Bradford County Sheriffs are donating as well. A motion by Robert to donate \$250.00 seconded by Cindy. The vote was unanimous. Basil Bacorn from the Morning Times and Missy VanNess were also in attendance.

Minutes – President Testen asked for a motion to approve the minutes of January 22, 2023 as written. Cindy Parrish made a motion to accept the minutes with a second from Burdett Porter. The vote was unanimous.

Financial – President Testen asked for a motion to approve the bills for February 2024. A motion was made by Cindy Parrish and seconded by Burdett Porter to approve the payment of the following presented bills that total \$119,868.25. Motion was unanimous.

February 2024 Bills to be approved	
General Fund	
Adobe Systems Incorporated	\$ 21.19
Aqua PA	\$ 43.90
Art's Exterminating, Inc.	\$ 80.00
Borough of Sayre	\$ 15,106.68
Casella Wate System, Inc.	\$ 144.38
Chamber Choice of N.E. PA	\$ 3,517.89
Clare Printing	\$ 224.45
Croft Lumber	\$ 20.45
Dependable Disposal of Southern Tier	\$ 3,149.28
EFPR Group, CPA	\$ 7,200.00
Empire Access	\$ 104.20
Erle's Janitorial	\$ 51.50
Fidelity Bank	\$ 5,167.88
Foster Law Office	\$ 7,850.00

Hal Fish Heating & Air Conditioning	\$ 140.00
Horn's True Value	\$ 4.90
JC Overhead Door	\$ 2,774.08
Larson Design Group, Inc.	\$ 3,782.09
McGee and Family, LLC	\$ 540.00
Penelec	\$ 878.67
Sayre Morning Times	\$ 261.58
Selective Insurance Co. of America	\$ 641.00
Teledair Communications	\$ 39.95
The Daily Review	\$ 230.00
Valley Energy	\$ 584.86
W.B. Mason	\$ 200.84
General Fund Total	\$ 52,759.77
Liquid Fuels	
American Rock Salt Company	\$ 1,688.88
Austin's Sand and Gravel	\$ 121.50
Dandy Mini Marts, Inc.	\$ 498.55
Moore's Automotive	\$ 249.00
Penelec	\$ 1,279.43
Liquid Fuels Total	\$ 3,837.36
Sewer	
Aqua Pennsylvania	\$ 71.98
EFPR Group, CPA	\$ 1,800.00
Fluid Kinetics	\$ 136.00
Penelec	\$ 359.60
Pennsylvania One Call System	\$ 0.50
South Waverly Borough	\$ 15,849.00
Valley Energy	\$ 23.80
Valley Joint Sewer Authority	\$ 44,874.63
W.B. Mason	\$ 155.61
Sewer Total	\$ 63,271.12
Total General Fund, Liquid Fuels & Sewer	\$ 119,868.25

Committee Reports:

Police – The January report there were 35 total incidents. There were 4 suspicious persons/vehicle/circumstance 4 MVA, 4 Public/911 Service Calls. Other than that, there are others with just 1 & 2 incidents in each.

Fire Department – Missy VanNess turned in incident reports for the month of February and stated that she will be turning them in on a monthly basis. She also had a member of the Fire Department ask about doing an outdoor vendor show in August and renting the spaces. They would not be able to drive into the park; they would have to have carts to take their items to their respective areas. Mayor Hickey told Missy to check with the insurance company to see if they have event insurance for them to have this. Mayor Hickey told her to check into that and see when they would like to have it and come back with more definite information. Mayor Hickey stated that he received notification by email that the grant in the amount of 13,061.00 was approved. This year's grant is for floors, next year's grant they are looking to replace the doors. He also commended Missy for painting the training room. He stated that it really brightened up the room and it looks very nice. Chris Wood stated that he is trying to get the local fire departments, EMS and Police Departments to tour the Frandsen Development apartments to become familiar with them if something should happen there.

Planning Commission – No Meeting was held

Sewer – There is a quote from Fluid Kinetics for a new control panel for the Elmira Street pump station. There was a motion by Dr. Porter to purchase the control panel, seconded by Cindy Parrish. The vote was unanimous. Craig stated that Pennsylvania Ave. will be needing one at some point as well. Dr. Porter asked if there are grants for such a project and Chris stated we can look into it with Senator Yaw's office.

EMC – Nothing new

Code – Code items were spoke about in executive.

Building and Grounds – Craig stated that the new doors and new heater has been installed. He received a quote from B & S Construction for repaving the driveway by the truck bays. He also received another one from another company, but that not in writing. Chris stated that the Grant for roads and storm drains can't be used for this, but some Act 13 monies could be reallocated. He stated we would need another quote because of the price.

Streets – Chris Wood stated that the proposal contract from Steven Kehoe from PennDot. The roads listed would be Court St. from Fulton St. to Loder St., Fulton St from Broad Ave. to Mystic and Coolbaugh St. to Pitney St., Lafayette St from Fulton St. to Howard St., Howard St. from Lafayette St. to Pitney St., Pennsylvania Ave from Pitney St. to Sayre Borough Line, Hill St. from William to Warrant St. 1st project is to have Steve Kehoe write the advertisement and have it due at the next meeting. 2nd road project will go out this fall. Mayor Tim Hickey asked if we should save some of this money for the Dry Brook Creek project if it is needed. The Dry Brook Creek bid will go out after the April meeting. There was a motion by Dr. Porter seconded by Cindy Parrish to advertise the

bid package for road project from Steve Kehoe. The vote was unanimous. Dr. Porter thanked Craig for patching the potholes. He asked if there was a pipe between the 2 drywells on that road. Craig stated there was not. TCE documents for Dry Brook Creek precast concrete is a little longer than what was in here before. The construction total is \$623,000 with the structure being \$434,00.00, Roadway \$145,000.00 and Mobilization is \$43,425.00. The precast concrete culvert bid package will be out around April or May. Chris stated that conversations with DEP states that we don't have the pass the 100-year storm preservation, he received approval for 50-year storm preservation. Chris read a letter from Mr. Weaver a resident in the area of the Dry Brook Creek area. His comment was regarding the report from the Larsen Group schedule. He would like to be involved with the project of the replacement. In his letter he stated that he makes the assumption that a "box culvert" would be used and positioned at a proper angle to stream. Also, under Other Business and the Flood Plain. He states presently several properties are included in High risk areas with current mapping, with the result flood insurance is required by lending institutions for mortgages. The cost can be very expensive. He would recommend that an update to current mapping be done after the project is completed. Mayor Hickey stated that the last time the flood plain mapping was conducted that S. Waverly lost flood plain property. Chris stated that he could Ask Josh Stetz about a flood plain provision, however, that does not mean that it will be conducted and it would be costly to be done. Chris stated that Julie could send Mr. Weaver the information from Larsen Design to Mr. Weaver if he would like to see it.

Legal – Report submitted - reviewed in executive

Other Business - The employee manual has been updated and Atty. Foster will be sending that. Mobile businesses the council does not want to change the ordinance. Hall rental- there was a motion by Cindy Parrish and seconded by Burdett Porter that if the hall is being rented for a wedding on a Saturday and the renters want to come in and decorate on Friday there will be an extra charge of \$100.00 for the hall on Friday. If they want to have the Sunday to clean they will pay the full price of an 8-hour rental to come in and clean on Sunday. The 4 hour rentals, if ask for extra time will be allotted 1 hour before or after their time to either set up or clean up. This vote was unanimous. There is a letter from the Chamber of Commerce for Membership renewal. There was a motion by Cindy Parrish and second by Robert Myers to renew the membership, the vote was unanimous. Pizza Hut was discussed in Executive session.

Council went into executive session for legal issues at 7:18 p.m. and came out of executive session at 7:56 p.m. They came out of executive session, Dr. Porter made a motion to accept the Pizza Hut agreement seconded by Cindy Parrish, the vote was unanimous. There was a motion by Cindy Parrish seconded by Burdett Porter to keep the Flood Plain ordinance the way we have it now. The vote was unanimous.

Robert Myers made a motion to adjourn, seconded by Cindy Parrish. The vote was unanimous. Adjourned at 8:00 pm

Respectfully submitted,
Julie Lewis
Secretary/Treasurer