

South Waverly Borough February 23, 2026

Meeting was called to order by President Chris Wood at 6:00 p.m. Members also present were Mayor Tim Hickey, Roxanne Testen, Cindy Parrish, Kenneth Bentley and Joel Hunt. Secretary Julie Lewis was also in attendance with and Atty. Jonathon Foster, Sr. available by phone. The pledge of allegiance was recited.

Citizens – Brent Beidleman, Jr representing the South Waverly Fire Department and Matt Freeze from The Morning Times.

Minutes – President Wood asked for a motion to approve the minutes of January 26, 2026 as written. Cindy Parrish made a motion to accept the minutes with a second from Kenneth Bentley. The vote was unanimous.

Financial – President Wood asked for a motion to approve the bills for February 2026 in the amount of \$107,764.55. A motion was made by Cindy Parrish and seconded by Kenneth Bentley to approve the payment of the following presented bills. Motion was unanimous.

February 2026 Bills to be approved	
General Fund	
Adobe Systems Inc.	\$ 21.19
Advance Auto Parts	\$ 111.96
Apex Cleaning Pros	\$ 540.00
Aqua PA, Inc.	\$ 1,109.99
Art's Exterminating, Inc.	\$ 80.00
Borough of Sayre	\$ 16,050.00
Casella Waste Systems, Inc.	\$ 159.57
Chamber Choice of N.E. PA	\$ 4,072.33
Craig Lohmann	\$ 16.08
Croft Lumber	\$ 20.13
Eastern Managed Print	\$ 36.45
EFPR Group CPA's, PLLC	\$ 2,800.00
Empire Access	\$ 111.82
Fidelity Bank	\$ 4,040.06
Foster Law Office	\$ 43,160.00
Gannon Associates, Inc.	\$ 250.00
Greater Valley Chamber of Commerce	\$ 250.00
Henry Dunn, Inc	\$ 151.00
Joe Murrelle Press	\$ 60.00
Penelec	\$ 1,329.30
Pitney Bowes Purchase Power	\$ 112.32

PSAB	\$ 40.00
Teledair Communications	\$ 39.95
Tom's Hardware and Feed, Inc.	\$ 22.55
Valley Energy	\$ 1,934.90
W.B. Mason	\$ 127.32
General Fund Total	\$ 76,646.92
Liquid Fuels	
American Rock Salt Company	\$ 3,634.81
Dandy Mini Marts, Inc.	\$ 395.03
Penelec	\$ 1,389.37
Liquid Fuels Total	\$ 5,419.21
Sewer	
Aqua Pennsylvania	\$ 90.22
BradCo Supply	\$ 48.84
Dependable Disposal	\$ 21,836.92
EFPR Group CPA's, PLLC	\$ 700.00
Foster Law Office	\$ 2,055.00
Joe Murrelle Press	\$ 138.00
Penelec	\$ 458.98
Pitney Bowes Purchase Power	\$ 319.68
Valley Energy	\$ 50.78
Sewer Total	\$ 25,698.42
Total General, Liquid Fuels and Sewer	\$ 107,764.55

Committee Reports:

Police – Mayor Hickey gave the police report for January there were 48 total incidents with 13 - Traffic Warning/Charges, 3- Suspicious Persons/Vehicles/Circumstances, 5- Traffic Enforcements, 3 Mis/Felony Crime, among other minor infractions. With thanks to Chief Daniel J. Reynolds

Fire Department – Brent Beidleman, Jr stated that they were approved for 2 grants. One was 12,014.00 and the other was a county grant to update a truck with a cascade system. Greater Valley will refill the tanks once they are low on the trucks. Attorney Foster will meet with the Fire Department and the committee on March 9th at 6:00 regarding dissolving the Fire Board.

Planning Commission – The council was presented with the Annual Report for 2025 by Kenneth Bentley. There was a motion to approve the Annual report by Cindy Parrish seconded by Roxanne Testen, the vote was unanimous. Kenneth Bentley stated the new chair on the planning commission is Erin Wayman. Also, under Pennsylvania

Municipalities Planning Code as of right now there are too many elected officials on the planning commission. Ken gave structure options with current 7-member structure or reduce to 5 members. After a brief discussion, it was decided that Chris Wood and Joel Hunt will come off the planning commission and we will need 2 citizens to fill those vacancies. The borough will put an ad on the website and our Facebook page for letters of interest for the planning commission. The Comprehensive Plan survey is going out with the tax bills and is also on the South Waverly Borough website. Ken Bentley asked if we could also capture the Frandsen Development apartments as well.

Sewer – The delinquent list was reviewed. The delinquent total is at \$17,170.88 but this is the first delinquent list after the quarterly bills went out which is usually high. It will be less next month. But it was decided to send out 30 day notices to those that are \$850.00 and above.

EMC – Nothing to report

Code – A report was given.

Building and Grounds – A report was given.

Streets – A quote for 44 new street signs in the amount of \$2,254.68. These will be replaced when the weather gets nicer out and replaces old worn out signs in the borough. There was a motion to purchase the signs by Roxanne Testen seconded by Cindy Parrish. The vote was unanimous.

Old Business – There was a quote from Teledair to replace the cameras with night vision cameras. This was tabled as the council would like to get a quote for only a few on the building to be upgraded.

Legal – The council went into executive session to discuss the legal matters regarding the bill paying process at 6:40 p.m. and came out of executive session at 7:06 p.m.. There was a motion by Joel Hunt to approve Resolution 2-23-2026 establishing a procedure for the payment of bills between public meetings seconded by Cindy Parrish. The vote was unanimous.

There was a motion to adjourn at 7:09 p.m. by Cindy Parrish, seconded by Roxanne Testen the motion was unanimous.

The next meeting is March 23, 2026 at 6:00 p.m.

Respectfully submitted,
Julie Lewis
Secretary/Treasurer