

South Waverly Borough December 30, 2024

Meeting was called to order by President Roxanne Testen at 6:00 p.m. Members also present were Robert Myers, Chris Wood, Dr. Burdett Porter. Secretary Julie Lewis and Craig Lohmann were also in attendance and Atty. Jonathon Foster, Sr. was available by phone. The pledge of allegiance was recited.

Citizens – None

Minutes – President Testen asked for a motion to approve the minutes of November 18, 2024 as written. Robert Myers made a motion to accept the minutes with a second from Dr. Burdett Porter. The vote was unanimous. She then asked for a motion to approve the minutes from December 11, 2024 as written. Robert Myers made a motion to accept the minutes with a second from Chris Wood. The vote was unanimous.

Financial – President Testen asked for a motion to approve the bills for December 2024 in the amount of \$108,9369.41. A motion was made by Robert Myers and seconded by Dr. Burdett Porter to approve the payment of the following presented bills. Motion was unanimous.

December 2024 Bills to be approved	
General Fund	
Apex Cleaning Pros	\$ 840.00
Aqua PA	\$ 998.47
Art's Exterminating, Inc.	\$ 80.00
Borough of Sayre	\$ 15,106.68
Casella Waste Systems, Inc.	\$ 143.43
Chamber Choice of N.E. PA	\$ 3,686.06
Cook & Boardman Group	\$ 236.18
Dandy Mini Marts, Inc.	\$ 184.01
Dependable Disposal of Southern Tier	\$ 7,071.30
Eastern Managed Print	\$ 109.35
Empire Access	\$ 109.94
Foster Law Office	\$ 3,675.00
General Code Publishers	\$ 1,195.00
Hal Fish Heating & Air Conditioning	\$ 140.00
Kai Pan Consulting, LLC	\$ 399.00
Lowe's Home Centers	\$ 89.98
Mark Cron Construction	\$ 750.00
Midland Asphalt Materials, Inc.	\$ 37,230.00
PA Dept. of Labor & Industry	\$ 106.58

Penelec	\$ 413.28
Pennsylvania One Call System	\$ 2.60
Pitney Bowes Purchase Power	\$ 87.24
PSAB U/C	\$ 50.00
R. DeVincentis Construction, Inc.	\$ 29,336.00
Sayre Morning Times	\$ 446.76
Selective Insurance Co of America	\$ 802.00
Teledair Communications	\$ 39.95
Tom's Hardware & Feed, Inc.	\$ 4.82
Valley Energy	\$ 446.36
W. B. Mason	\$ 9.11
General Fund Total	\$ 103,789.10
Liquid Fuels	
Dandy Mini Marts, Inc.	\$ 196.14
Lecce Electric, Inc.	\$ 1,487.30
Penelec	\$ 2,398.51
Liquid Fuels Total	\$ 4,081.95
Sewer	
Aqua	\$ 27.00
Aqua Pennsylvania	\$ 74.24
Jeff Paul Plumbing, Heating & Electric	\$ 135.00
Penelec	\$ 207.34
Pennsylvania One Call System	\$ 4.10
Pitney Bowes Purchase Power	\$ 596.85
Valley Energy	\$ 23.83
Sewer Total	\$ 1,068.36

Committee Reports:

Police – President Testen went over the November police report. There were 59 incidents. 16 Traffic/Warning Charges being the highest. 7 Suspicious: Persons/Vehicle/Circumstances, 5 Traffic Enforcements and there were 3 in each of the Animal Complaints, Motor Vehicle Accidents, Parking Issues, Public/911 Service Calls among other items.

Fire Department – Nothing

Planning Commission – President Testen stated that she was at the meeting and the committee was interested in doing what the council recommended for the hours of the noise ordinance. She also stated that Ralph Meyers is going to be putting in his resignation.

Sewer – There were 30 day notices sent. 10 day notices will go out for those that owed \$500.00 or more. Dr. Porter wanted to know how the liens are managed. Atty. Foster stated that a 30-day notice had to go out, then a 10 day. If they resident doesn't pay after that, then Julie is to send the list to Atty. Foster's office for a lien to be placed. Julie asked if the 10day has to be certified and he stated it does not. Julie brought to the attention of the council that there is a resident that in 2018 had a house fire. On that piece of property, there were 2 homes. The one in the front burned. It was torn down and the owner paid a disconnect fee to take that house off of the sewer connection. However, the previous secretary continued to charge 2 sewer fees for that location. The amount of fees due the homeowner is \$4,105.00. There was a motion by Robert Myers to pay the resident the amount due to them. Seconded by Dr. Burdett Porter. The vote was unanimous. There was discussion of a home on Pitney St. that had also burned. That homeowner built a house farther back on his property but is still paying 2 sewer fees. The council requested that Julie look in that folder to see if they paid a disconnect fee as well.

EMC – Nothing

Code – Craig Lohmann stated that on Jan. 9th he has 3 court date hearings for people that he filed notices on.

Building and Grounds – Nothing.

Streets – There was an email from Tom Weaver thanking the council for making the culvert replacement happen. There is a bill from Midland Asphalt Materials, Inc. for crack sealing in the borough. There was a motion by Chris Wood to pay the invoice seconded by Robert Myers. The vote was unanimous. There was a bill from Lecce Electric, Inc. They fixed the lights above the stop lights on the corner of Keystone and Pitney Streets in the amount of \$1,487.30. There was a discussion about who is responsible for the bill. Chris stated that there was an email back in October that says it is a 50/50 split. Julie stated she will bill Sayre Borough for half of the repair. There was a motion by Robert Myers to pay Lecce Electric seconded by Dr. Burdett Porter. The vote was unanimous.

Dry Brook Creek – Chris made a motion to pay the professional services invoice from Larson Design invoice #134547 in the amount of \$3,782.09 seconded by Dr. Burdett Porter. The vote was unanimous. Chris made another motion to pay the construction services invoices from Larson Design invoice number 133849 in the amount of \$6,208.90 seconded by Dr. Burdett Porter, the motion was unanimous. There was a motion to pay invoice 134548 from Larson Design in the amount of \$1,116.00 seconded by Dr. Burdett Porter. The vote was unanimous.

Legal – Report submitted and was discussed in executive session.

Other Business – There was a motion by Dr. Burdett Porter to adopt the Real Estate Tax Rate Resolution with no increase seconded by Robert Myers. The vote was unanimous.

There was a motion to begin adoption process on commercial usage in Business District I and Business District II by Dr. Burdett Porter seconded by Robert Myers, the vote was unanimous. There was a motion to authorize the solicitor to begin the adoption process for Smoke Shop definition and location by Chris Wood, seconded by Dr. Burdett Porter, the vote was unanimous. Chris thought that we were adding definitions of smoke shop. Atty. Foster stated that in our ordinance we have specific definitions, but we are adding them in the districts for allowable use. The meeting dates were set for 2025, those are January 27, February 24, March 24, April 28, May 21, June 23, July 28, August 25, September 22, October 27, November 24, December 29, 2025. Chris was looking at the addresses for the Dependable contract. He stated that he would like all properties that are apartments to have one set of cans delivered and if more are needed to have the landlord contact us to let us know. There was a motion by Dr. Burdett Porter seconded by Robert Myers to ratify the Dependable and Recycling Contract approved by the solicitor, the vote was unanimous. There was a motion to pay the residents that brought in their remaining tickets from NTSWA in the amount of \$1,253.00 by Chris Wood once we receive payment from NTSWA. Julie brought up that, that was never discussed and not knowing when we would get the payment from NTSWA, she would be receiving calls from those that turned them in. Dr. Burdett Porter stated that was never discussed when we said that we would reimburse those for the NTSWA tickets. Chris retracted that and made a motion to pay the residents for the NTSWA tickets seconded by Dr. Burdett Porter, the vote was unanimous. 2025 budget, Chris stated that the Health Insurance went up to \$42,500 from \$40,000 last year and FICA from \$6,900 to \$7,200 bringing the general fund budget to \$634,206.00 with \$935.56 going into the capital reserve. There was a motion by Dr. Burdett Porter to adopt the 2025 Budget with those changes seconded by Robert Myers, the vote was unanimous. There was a motion by Dr. Porter seconded by Robert Myers to adopt the 2025 Liquid Fuels budget of \$42,840.00, the vote was unanimous. There was a motion by Dr. Burdett Porter to adopt the 2025 Sewer Fund budget to \$540,882.00 with \$7237.40 going to the capital reserve fund. The vote was unanimous. President Roxanne Testen stated that Governor Shapiro signed HB2265 that authorized the council and mayor to be paid more based on population of the borough. If we adopt the ordinance a new council person could ask for that amount. The council asked Atty. Foster if they don't adopt the ordinance, can they still raise their pay? Atty. Foster stated they could. The council decided not to adopt the ordinance.

Council went into executive session for legal issues at 7:54 p.m. The council came out of executive session at 9:10 p.m.

Dr. Burdett Porter made a motion to adjourn, seconded by Robert Myers. The vote was unanimous. Adjourned at 9:12 pm

The next meeting is January 27, 2025

Respectfully submitted,

Julie Lewis

Secretary/Treasurer