South Waverly Borough
August 24, 2026

Meeting was called to order by President Chris Wood at 6:00 p.m. Members also present were Mayor Tim Hickey, Roxanne Testen, Kenneth Bentley, Cindy Parrish and Joel Hunt. Also in attendance was Secretary Julie Lewis and Atty. Jonathan Foster, Sr. was available by phone. The pledge of allegiance was recited.

Citizens - none

Minutes- President Wood asked for a motion to approve the minutes of July 27, 2026 as written. Roxanne Testen made a motion to approve the minutes seconded by Ken Bentley, Cindy Parrish abstained as she was not present at the meeting. The vote was carried.

Financial - President Wood asked for a motion to approve the bills for August 2026 in the amount of $127,676.13. A motion was made by Roxanne Testen and seconded by Cindy Parrish to approve the payment of the following presented bills. Motion was unanimous.

August 2026 Bills to be approved	
General Fund	
AMTrust North America	$ 1,539.00
Apex Cleaning Pros	$ 300.00
Aqua PA, Inc.	$ 1,240.65
Best Line Equipment	$ 152.94
Bishop's Full Time Portables	$ 110.00
Bradco Supply Co.	$ 77.25
Casella Waste Systems, Inc.	$ 166.25
Chamber Choice of N.E. PA	$ 4,072.33
Clare Printing	$ 180.32
Empire Access	$ 45.00
Fidelity Bank	$ 58,451.31
Foster Law Office	$ 7,415.46
Jeff Paul Plumbing Heating & Electric	$ 238.75
Penelec	$ 665.88
Pitney Bowes Purchase Power	$ 78.18
Robinson Contracting & Landscaping	$ 7,806.00
Teledair Communications	$ 273.85
Valley Energy	$ 54.74
W.B. Mason Co.	$ 207.10
General Fund Total	$ 83,075.01
Liquid Fuels	
Dandy Mini Marts, Inc.	$ 178.15
Fidelity D & D Bank	$ 10,000.00

Penelec	$ 1,395.46
Liquid Fuels Total	$ 11,573.61
Sewer	
Aqua Pennsylvania	$ 77.15
Dependable Disposal	$ 11,025.57
Penelec	$ 179.96
Pennsylvania One Call System	$ 2.00
Pitney Bowes Purchase Power	$ 267.88
South Waverly Borough	$ 21,446.00
Valley Energy	$ 28.95
Sewer Total	$ 33,027.51
Total General, Liquid Fuels and Sewer	$ 127,676.13

Committee Reports:

Police - Mayor Hickey *gave* the police report for July there were 44 total incidents with 3 - Domestic Disturbances, 4- Motor Vehicle Accidents, 4 - Public/911 Service Calls, 6 Traffic/Warn Charges and 6 - Traffic Enforcement among other infractions. With thanks to Chief Daniel J. Reynolds

Fire Department - Mayor Hickey stated they met in July. They are **all in** agreement regarding the Fire Department and Borough agreement.

Planning Commission - A letter of interest was received from Maureen Yanuzzi to be appointed to the planning commission. Cindy Parrish made a motion to appoint Maureen Yanuzzi to the planning commission seconded by Ken Bentley. The vote was unanimous.

Sewer-The delinquent list was reviewed. The delinquent total is at $14,606.75. 10 Day notices were sent out.

EMC - Nothing

Code - Report was given

Building and Grounds - A quote was presented from Robinson's Contracting and landscaping for extra work they did not quote for to install the Avec Glider. President Wood asked for a motion to approve the additional $2,60D.DO to install the glider. There was a motion by Joel Hunt seconded by Cindy Parrish, the vote was unanimous. President Wood stated he would like to get 3 quotes for 220 feet of sidewalk to the walking trail. There was a motion by Ken Bentley, seconded by Cindy Parrish, the vote was unanimous.

Streets - Craig was in contact with the Village of Waverly. They are going to help us fill some of the pot holes on Yanuzzi Dr. We will pay for the patch mix and for lunch for all their help. We will still have to pay to have it all crack sealed.

Other Business - There was discussion about the EMS Sustainability funding for 2026, we could take it out of the Act 13 funds for this year of $11,500.00. This is not mandated until 2027. Joel stated he would like for Bradford County to send us the financials once a year. The Peddling and Soliciting Ordinance was updated and advertised. There was a motion by Joel Hunt, seconded by Roxanne Testen to approve the Peddling and Soliciting Ordinance 08-24-2026, the motion was unanimous. There will be 2 budget meeting September 9, 2026 and September 28, 2026, both at 5:00. The budget workshops will be advertised. There was a discussion regarding the Scooter Ordinance. Sayre Borough updated their ordinance, because theirs contained skateboards as well. The council decided not to write a scooter ordinance because the state already has a law and the police can ticket anyone that is breaking that law, it will not matter whether we have an ordinance or not. There was a quote to update our ecode. There will be approximately 12 ordinances updated for approximately $2,990.00 to $3,885. There was a motion by Cindy Parrish to update the ordinances, seconded by Roxanne Testen. The motion was unanimous. The council would like to do a ribbon cutting for the ADA Avec glider on September 23, 2026@ 5:00 pm. Julie Lewis presented a picture of a picnic table that is ADA compliant to go under the small pavilion and a bench that is part of the Leprino Food grant. There was a motion to purchase both of them by Ken Bentley, seconded by Cindy Parrish, the motion was unanimous. Plaques will be purchased for the Leprino one and another plaque will be purchased because of a large donation from a resident who asked for a plaque be placed on one of the benches for the soldiers that didn't come home from Beirut.

Old Business - President Wood stated he received the updated Fire Department Agreement and will go through it with the Mayor. The owner of the Pitney St. house will be receiving a letter. Ordinances 395-3 and 395-4 Attorney Foster has reviewed and will be working on that. Attorney Foster is also working on letters for the residents that have trees that are hazardous.

Legal- The council went into executive session to discuss legal pending matters at 7:0lp.m. and came out of executive session at 7:18 p.m.

There was a motion to adjourn at 7:31 p.m. by Cindy Parrish, seconded by Roxanne Testen the motion was unanimous.
The next meeting is September 28, 2026 at 6:00 p.m.

Respectfully submitted,
Julie Lewis
Secretary/Treasurer