

**South Waverly Planning Commission
Regular Meeting
April 30, 2025**



CALL TO ORDER

Meeting was called to order at 6:04 p.m. by Ken Bentley
Quorum was established.

ATTENDANCE

Chair: Ken Bentley
Vice- Chair: Tim Hickey
Secretary: Ron Chamberlin (absent)
Members: Joel Hunt, Mike Bronson (absent), Chris Wood (absent), Erin Wayman
Solicitor: Attorney Jonathan Foster
Public: No members of the public
Guest: No guest this month

PUBLIC COMMENTS AND QUESTIONS

- No Public Comment

READING AND APPROVAL OF MINUTES

- Motion: **TO ACCEPT THE MINUTES FROM THE MEETING ON MARCH 26, 2025 WITH CORRECTIONS**
Motion made by Tim Hickey, Motion seconded by Joel Hunt.
Vote: Unanimous approval
Resolved: Motion Carries

UNFINISHED BUSINESS (IF ANY)

- The commission discussed the 2015 Comprehensive Plan. The plan needs to be reviewed/updated every 10 years per MPC 301(c) and 302(d). The commission discussed that a good starting point to begin work on the Comprehensive Plan is in August 2025. The 2015 Comprehensive Plan is available online on the Borough's website. Link: [2015 Comprehensive Plan](#)
- Motion: **APPROVE UPDATED PLANNING COMMISSION BYLAWS**
Motion made by Tim Hickey, Motion seconded by Joel Hunt.
Vote: Unanimous approval
Resolved: Motion Carries

NEW BUSINESS

- The commission discussed and reviewed the Ordinance Chapter 398 Peddling and Soliciting. Council asked the planning commission to review the Peddling and Soliciting Ordinance to see if Food Trucks would fall under this or if it should be amended to include Food Trucks with having insurance, Agricultural license and/or Department of Health License. The commission suggested draft changes to the ordinance. Attorney Foster will insert our draft recommended changes for our final approval at the next planning meeting. After planning approval, these recommended changes will be sent to Council as requested.

ANNOUNCEMENTS

- No announcements

ADJOURNMENT

- Meeting was adjourned at 6:30 p.m. Motion made by Tim Hickey, Motion seconded by Joel Hunt.

NEXT MEETING

- May 28,, 2025 at 6:00 p.m. at the South Waverly Borough Hall

Respectfully submitted by: Ken Bentley