South Waverly Borough
April 27, 2026

Meeting was called to order by President Chris Wood at 6:00 p.m. Members also present were Mayor Tim Hickey, Roxanne Testen, Cindy Parrish, Kenneth Bentley and Joel Hunt. Secretary Julie Lewis was also in attendance with and Atty. Jonathon Foster, Sr. available by phone. The pledge of allegiance was recited.

Citizens – Steven Sumner and Joshua Carpenter from Gannon Associates, Brent Beidleman, Sr., representing the Fire Department, Erin Wayman, representing the Planning Commission, Lisa and Victor Marrone and Matt Freeze from The Morning Times.
Steve presented the insurance coverage summary to the borough council.

Minutes – President Wood asked for a motion to approve the minutes of March 23 2026 as written. Kenneth Bentley made a motion to accept the minutes with a second from Cindy Parrish. The vote was unanimous.

Financial – President Wood asked for a motion to approve the bills for April 2026 in the amount of $52,945.73. A motion was made by Roxanne Testen and seconded by Joel Hunt to approve the payment of the following presented bills. Motion was unanimous.

April 2026 Bills to be approved	
General Fund	
Advance Auto Parts	$ 38.87
AMTrust North America	$ 7,062.00
Apex Cleaning Pros	$ 480.00
Aqua PA, Inc.	$ 1,179.41
Bishop's Full Time Portables	$ 125.00
Chamber Choice of N.E. PA	$ 4,072.33
EFPR Group CPA's, PLLC	$ 2,720.00
Empire Access	$ 110.04
Gopher	$ 36.81
Hep Sales - North Main Lumber	$ 29.98
Patton's Plumbing	$ 418.65
Pennsylvania One Call Systems	$ 9.00
QuickBooks - Intuit	$ 1,217.94
RBA Professionals	$ 198.38
Robinson Contracting & Landscaping	$ 150.00
Smith Photography	$ 200.00
Teledair Communications	$ 39.95
General Fund Total	$ 18,088.36
Liquid Fuels	

Dandy Mini Marts, Inc.	$ 298.28
Liquid Fuels Total	$ 298.28
Sewer	
Aqua Pennsylvania	$ 890.11
Dependable Disposal	$ 11,006.03
EFPR Group CPA's, PLLC	$ 680.00
Hal lFish Heating & Air Conditioning	$ 526.95
Pennsylvania One Call Systems	$ 10.00
South Waverly Borough	$ 21,446.00
Sewer Total	$ 34,559.09
Total General, Liquid Fuels and Sewer	$ 52,945.73

Committee Reports:

Police – Mayor Hickey gave the police report for February there were 49 total incidents with 14 - Traffic Warning/Charges, 4- Suspicious Persons/Vehicles/Circumstances, 8- Traffic Enforcements, among other minor infractions. With thanks to Chief Daniel J. Reynolds

Fire Department – The Financial reports were reviewed. Mayor Hickey ask Brent Beidleman, Sr. if the money came in for the grant and he stated that it had. There was a motion by Cindy Parrish to accept the Financial Director Job Description for the fire department seconded by Roxanne Testen, the vote was unanimous. There was a draft agreement presented from the fire department. This was tabled so that the council and the attorney could better review the agreement.

Planning Commission – Chris Wood submitted his resignation for the planning commission. There was a motion by Cindy Parrish seconded by Joel Hunt to accept the resignation. Chris Wood abstained from the vote, the vote was carried. The council accepted a letter from Laura Kelsall to be appointed to the planning commission. There was a motion to accept her letter by Cindy Parrish, seconded by Roxanne Testen. The vote was unanimous. Erin presented a power point presentation based off of the community feedback survey. We only received approximately 60 surveys back from the community. From those 60, it was well received. The thanked her for her time and that they would like to wait until after the May election to see if we can get some more of the surveys done then. They would like for her to get with the county and have them do the front end such as the demographics and would like to have a list of the top 5 items that was requested.

Sewer – The delinquent list was reviewed. The delinquent total is at $10,307.88 this is down from last month by $3,439.00. There will be some 30 day and then 10 day notices going out.

EMC – Nothing to report

Code – This was discussed in executive.

Building and Grounds – There was a quote for and aero glider and a freedom swing by Recreation Resource (BURKE), in the amount of $31,270.00. The money that will be used to purchase this comes from a Leprino Food grant along with monies from 2 other residents that have made considerable donations to the playground. Mayor Hickey asked if the path to the walk way and the concrete to the aero glider are a part of this project. President Wood, stated it is. There was a motion by Kenneth Bentley seconded by Cindy Parrish to purchase the aero glider and the freedom swing. The vote was unanimous.

Streets – Sayre Borough presented a proposal from Kuharchik Construction for work to be done at the traffic light at the corner of Pitney St and Keystone Ave. in the amount of $4,542.00 to be split between the 2 boroughs. There was a motion by Cindy Parrish and seconded by Roxanne Testen to accept the proposal. There was a motion to advertise for paving of borough property and streets by Cindy Parrish seconded by Joel Hunt. The vote was unanimous.

Other Business – Ken Bentley brought up that there should be a government directory on the web page. One reason he supports creating a borough government directory is because her is proud of the work being done here and appreciative of the residents and volunteers who give their time to serve the community. He also thinks it is important for residents to understand how their local government is structured. Many decisions involve multiple boards, committees, officials and public process, not just Borough Council alone. Cindy Parrish wanted to know what it would cost to expand the website. Would like to see it more user friendly. There was a motion by Joel Hunt seconded by Ken Bentley to have Atty. Foster update the Peddling and Soliciting Ordinance to match with Sayre Borough as they have to enforce it and it would make it easier for them. The vote was unanimous. There was a quote from Teledair to update the phone system, the council would like to table that until next month. Cindy would like to look into other options. Teledair also gave a quote for a night vision camera to replace the one on the building facing the parking lot. Cindy Parrish made a motion as long as it has good resolution when zooming in to replace that camera seconded by Ken Bentley, the vote was unanimous. They would also like to look at integrating the camera systems at the fire hall and the borough and would like to get a quote to do that from Teledair. A motion was made by Cindy Parrish and seconded by Roxanne Tested to transfer $40,000.00 from the Borough's recycling allocation to the Sewer Fund where the payments are made from. The motion carried unanimously.

Legal – The council went into executive session to discuss legal pending matters at 7:30 p.m. and came out of executive session at 8:00 p.m. at which time Lisa and Victor

Marrone came back to the meeting. Atty. Foster spoke to them and let them know that there will be a letter that goes out to them and Mr. and Mrs. Johnston that the issues between them is a civil matter and the borough and code officer will not be a part of it. That Craig stopped the building of the fence and made them move it more towards the Johnston's home so that it was not on the line or on the Marrone's property. There was a motion by Cindy Parrish seconded by Roxanne Testen to have Atty. Foster draft and send a letter to both parties. The vote was unanimous.

There was a motion to adjourn at 8:21 p.m. by Roxanne Testen, seconded by Joel Hunt the motion was unanimous.

The next meeting is June 1, 2026 at 6:00 p.m.

Respectfully submitted,
Julie Lewis
Secretary/Treasurer