

## South Waverly Borough April 22, 2024

Meeting was called to order by President Roxanne Testen at 6:00 p.m. Members also present were Robert Myers, Chris Wood. Dr. Burdett Porter arrived at 6:15 p.m. Mayor Tim Hickey and Secretary Julie Lewis were also in attendance and Atty. Jonathon Foster was available by phone. The pledge of allegiance was recited.

Citizens – Basil Bacorn from the Morning Times was in attendance. Chris Wood stated that before the meeting starts, if anyone in attendance is recording the meeting, they have to make it known. Basil stated that he does record the meeting because he doesn't always remember everything. Basil went on to say that according to the Sunshine law he does not have to announce that he is recording the meeting. He also stated the law does not require the recording of a public meeting to be announced in advance. However, it may be helpful for the chair person in the opening statements to alert the public that the meeting might be recorded. The council has asked Atty. Foster to look at that.

Minutes – President Testen asked for a motion to approve the minutes of March 27, 2024 as written. Robert Myers made a motion to accept the minutes with a second from Chris Wood. The vote was unanimous.

Financial – President Testen asked for a motion to approve the bills for March 2024. A motion was made by Chris Wood and seconded by Robert Myers to approve the payment of the following presented bills that total \$63,471.96. Motion was unanimous.

April 2024 Bills to be approved	
General Fund	
Aqua PA	\$993.55
Borough of Sayre	\$7,553.34
Casella Waste System, Inc.	\$141.40
Chamber Choice of N.E. PA	\$3,517.89
Croft Lumber	\$272.86
CVS	\$34.25
Dependable Disposal of Southern Tier	\$3,149.28
EFPR Groups CPA's, PLLC	\$4,400.00
Empire Access	\$109.64
Erle's Janitorial	\$190.25
Foster Law Office	\$3,275.00
Lowe's Home Centers	\$210.73
Nasco Home & Flooring	\$970.84
Penelec	\$406.76
Pitney Bowes Purchase Power	\$412.06

Rynone Kitchen & Bath	\$90.00
Sayre Morning Times	\$135.68
Selective Insurance Co. of America	\$638.00
Teledair Communications	\$39.95
The Morning Times	\$150.00
Tom's Hardware & Feed	\$19.20
Valley Energy	\$410.30
W. B. Mason	\$48.22
General Fund Total	\$27,169.20
Liquid Fuels	
Best Line Equipment	\$72.99
Dandy Mini Marts, Inc.	\$80.11
Penelec	\$1,279.65
Liquid Fuels Total	\$1,432.75
Sewer	
Aqua	\$ 28.00
Aqua Pennsylvania	\$71.98
EFPR Group CPA's, PLLC	\$1,100.00
Fluid Kinetics	\$6,431.00
Penelec	\$175.95
Pitney Bowes Purchase Power	\$379.48
Valley Energy	\$23.80
Valley Joint Sewer Authority	\$26,479.60
W. B. Mason	\$180.20
Sewer Total	\$ 34,870.01
Total General Fund, Liquid Fuels & Sewer	\$63,471.96

Committee Reports:

Police – The March report there were 36 total incidents. There were 5 suspicious persons/vehicle/circumstance, 3 MVA, 6 Traffic.

Fire Department – They received the grant money before the last meeting. The contractor was at the hall yesterday and is scheduled to start mid may for the floor. They are doing the training room first then the bay floors.

Planning Commission – No Meeting was held

Sewer – Delinquent accounts were spoke about in executive due to possible litigation. There was an estimate presented from Patton Plumbing & Heating to replace the control panel on Elmira St. There was a motion to accept the estimate by Chris Wood seconded by Robert. The vote was unanimous.

EMC – Nothing new

Code – was spoke about in executive because of litigation.

Building and Grounds – a report was given. Among all the items that he normally does on a weekly basis, he mulched the flower beds, fixed some veteran banners, built shelving in the back room for boxes, got the mower decks on the mowers with new mowing blades and picked up garbage around town.

Streets – For the road project, Chris stated we are waiting for the payment & performance bond from Bishops. They are planning on starting around mid may. We have significant potholes on Court and Fulton streets that Chris asked Craig to go fill as a temporary patch until the roads get repaved. We should email to see if this can be paid as part of the grant even though it wasn't bid out. Roxanne asked if there was a schedule as to what order the streets will be paved. Chris said that he could check to see and then we could put it on our Facebook page. He stated that he is going to ask Steve Kehoe to come up and see about getting the bid package around for the 2<sup>nd</sup> part of the grant & possibly using it for some other issues around the borough.

Dry Brook Creek – Chris stated all the easements have been signed and recorded. Larson design has everything to the state. Chris would like a motion to advertise the bid once everything comes back that way we don't have to wait until the next meeting in May. There was a motion to advertise the bid by Robert Myers seconded by Dr. Burdett Porter. The vote was unanimous.

Legal – Report submitted and was discussed in executive session.

Other Business - There was a motion to adopt the Bradford County Emergency Operations Plan Resolution by Chris Wood seconded by Dr. Burdett Porter. The vote was unanimous. There was a motion by Robert Myers to adopt the Floodplain Ordinance seconded by Chris Wood. The vote was unanimous

Council went into executive session for legal issues at 6:29 p.m. and came out of executive session at 7:36 p.m.

Robert Myers made a motion to adjourn, seconded by Chris Wood. The vote was unanimous. Adjourned at 7:37 pm

The next meeting is May 29, 2024

Respectfully submitted,  
Julie Lewis  
Secretary/Treasurer