

South Waverly Borough March 23, 2026

Meeting was called to order by President Chris Wood at 6:00 p.m. Members also present were Mayor Tim Hickey, Roxanne Testen, Cindy Parrish, Kenneth Bentley and Joel Hunt. Secretary Julie Lewis was also in attendance with and Atty. Jonathon Foster, Sr. available by phone. The pledge of allegiance was recited.

Citizens – Matt Freeze from The Morning Times.

Minutes – President Wood asked for a motion to approve the minutes of February 23, 2026 as written. Cindy Parrish made a motion to accept the minutes with a second from Kenneth Bentley. The vote was unanimous.

Financial – President Wood asked for a motion to approve the bills for March 2026 in the amount of \$73,349.01. A motion was made by Roxanne Testen and seconded by Joel Hunt to approve the payment of the following presented bills. Motion was unanimous.

March 2026 Bills to be approved	
General Fund	
Advance Auto Parts	\$ 6.94
Apex Cleaning Pros	\$ 480.00
Aqua PA, Inc.	\$ 1,117.39
Art's Exterminating, Inc.	\$ 40.00
Borough of Sayre	\$ 8,025.00
BradCo Supply Co.	\$ 2,587.98
Casella Waste Systems, Inc.	\$ 159.35
Chamber Choice of N.E. PA	\$ 4,072.33
Citizens Northern Bank	\$ (10.00)
CVS	\$ 7.12
Dandy Mini Marts, Inc.	\$ 64.74
EFPR Group CPA's, PLLC	\$ 8,000.00
Empire Access	\$ 110.14
Foster Law Office	\$ 2,670.00
Gannon Associates, Inc.	\$ 2,306.00
Lowe4 Home Center	\$ 68.84
Penelec	\$ 573.96
Pitney Bowes Purchase Power	\$ 385.54
Teledair Communications	\$ 188.95
Valley Energy	\$ 986.22
General Fund Total	\$ 31,840.50
Liquid Fuels	

American Rock Salt Company	\$ 1,912.11
Dandy Mini Marts, Inc.	\$ 268.84
Penelec	\$ 1,389.37
Liquid Fuels Total	\$ 3,570.32
Sewer	
Aqua	\$ 28.00
Aqua Pennsylvania	\$ 625.68
Dependable Disposal	\$ 10,918.46
Eastrn Managed Print Network	\$ 36.45
EFPR Group CPA's, PLLC	\$ 2,000.00
First Choice Business Solutions	\$ 5,638.00
Penelec	\$ 214.44
Pitney Bowes Purchase Power	\$ 54.76
Valley Energy	\$ 27.37
Valley Joint Sewer Authority	\$ 18,395.03
Sewer Total	\$ 37,938.19
Total General, Liquid Fuels and Sewer	\$ 73,349.01

Committee Reports:

Police – Mayor Hickey gave the police report for February there were 42 total incidents with 2 - Alarms, Mental/Health each, 18 - Traffic Warning/Charges, 3- Suspicious Persons/Vehicles/Circumstances, 6- Traffic Enforcements, among other minor infractions. With thanks to Chief Daniel J. Reynolds

Fire Department – The Financial reports were reviewed. Secretary Julie Lewis asked if the council wanted their monthly minutes as part of their reports. Mayor Hickey stated that they asked for their monthly call out report. Ken Bentley asked if they get audited. The Mayor stated they did not. Not like the borough does. He and Peter Quattrini audit their books. Mayor Hickey went on to say that he signed off on the grant agreement and they should be getting in the vicinity of \$12,000. He also stated that He along with President Chris Wood and Vice President Roxanne Testen went to the last meeting and went over their agreement and went over their bylaws. Deb Northrup is looking to get the new agreement together and will be having another meeting in April.

Planning Commission – There was not a meeting in February. Joel Hunt tendered his resignation for the planning commission due to being on the council. This will give a resident to step forward and serve the community. There was a motion by Cindy Parrish seconded by Roxanne Testen. The vote was unanimous. The council read the 2 letters of interest for the planning commission vacancy. There was a motion by Roxanne Testen to appoint Chris McConnell to the planning commission seconded by Ken Bentley. The vote was unanimous. He will take over the remainder term of Joel Hunt's. Chris Wood's

resignation will be in the meeting packet for next month and we will appoint another person at the next meeting.

Sewer – The delinquent list was reviewed. The delinquent total is at \$13,746.88 this is down from last month by \$3,424.00.

EMC – Nothing to report

Code – The Building and Trees, Unsafe ordinance was reviewed. The reason for this was because there are a few of the trees in the borough that are unsafe and with a good storm, tree limbs fall. There was a discussion and Craig Lohmann was asked to call the conservation district to see if they can get a forester to come look at the trees in the borough to see what ones are of danger. Craig was told to give notices after that to the home owners to get the trees taken care of. There was a discussion regarding the Parking regulations issue during the winter months the most, but parking along the roadside is breaking the road along the side of the road. There is an issue in an area with cars lined all along the roadside and the plow driver has a hard time getting around them and they are parked where he plows the snow to. Cindy Parrish and Roxanne Testen made the comment that the family dynamics are getting bigger and the families are having more cars than they have the driveway space for. This will also be an issue when the roads are taken over in the Frandsen Development. Chris Wood stated he will have to have that talk with them at some point to rectify this issue. This will go to the Planning Commission to review the ordinance and also to the Fire Department to see if there are other roads that they want added to the list of roads.

Building and Grounds – A report was given.

Streets – There were several proposals for various paving projects within the borough. Those include the parking lots on Pennsylvania Ave. and Pleasant Streets, the pavilion area, an area on Loder St. and an area on Walker St. totaling approximately \$44,241.00. Chris Wood stated we will get in touch with Steve Keohe at PennDot so that we can get a bid packet around for the April meeting.

Other Business – Joel Hunt reported that he attended the TCC meeting and that it was mostly business as usual. Berkheimer presented a contract renewal which lowered their fee from 1.53% to 1.47% with all other terms remaining the same. The current contract was not set to expire until the end of this year, but the addendum is effective immediately with the lower fee.

Legal – The council went into executive session to discuss legal pending matters at 7:04 p.m. and came out of executive session at 7:11 p.m.

There was a motion to adjourn at 7:11 p.m. by Cindy Parrish, seconded by Joel Hunt the motion was unanimous.

The next meeting is April 27, 2026 at 6:00 p.m.

Respectfully submitted,
Julie Lewis
Secretary/Treasurer